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THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. June 6, 2017, pursuant to adjournment on May 30, 2017. Commissioners present were: Bender, Beninga, Heiberger, and Karsky. Commissioner Barth was absent. Also present were Olivia Larson, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

MOTION by Bender, seconded by Heiberger, to amend the agenda to include recognition of the June 2017 employee anniversaries and to record the May 2017 Minnehaha County volunteers under item 5, Personnel Actions. 4 ayes.

MOTION by Heiberger, seconded by Bender, to approve the amended agenda. 4 ayes.

MINUTES APPROVAL

MOTION by Bender, seconded by Karsky, to approve the May 30, 2017, Commission Minutes. 4 ayes.

VOUCHERS TO BE PAID

MOTION by Karsky, seconded by Heiberger, to approve the following bills totaling \$306,095.92. 4 ayes.

Aasheim, Josey	Sign Deposits	50.00	Action Electric	Bldg/Yard Rep	315.31
Action Electric	Truck Repair	169.88	Advanced Pest Soluti	Maintenance	70.00
Advantage Investment	Welfare Rent	550.00	All American Investm	Motels	329.70
Allied Oil & Tire Co	Truck Repair	189.50	Arends, Phyllis M	Innovation Gr	87.00
Argus Leader Adver	Advertising	750.00	Argus Leader Adver	Publishing Fe	5,614.71
Automatic Door Group	Building Repa	295.71	Avera McKennan Hospi	Hospitals	2,036.00
Axis Forensic Toxicol	Lab Costs	1,115.00	Banik, Jason	Sign Deposits	50.00
Benson, Celia	Store Invento	180.00	Benz, Kari	Innovation Gr	79.96
Bosman, Joseph	Mass Fatality	145.00	Boyce Law Firm LLP	Child Defense	855.60
Brende & Meadors LLP	Attorney Fees	2,885.00	Brentwood Apartments	Welfare Rent	495.00
Brockmueller, Kevin	Sign Deposits	50.00	Butler Machinery Co	Heavy Eq	3,465.00
C&R Supply Inc	Truck Repair	24.83	Campbell, Chad	Innovation Gr	87.00
Carpenter, Donovan	Business Trav	32.56	Carroll Institute	IVC Housing	9,277.50
Chagolla, Albert	Interpreters	50.00	Chapelwood III LLC	Welfare Rent	650.00
Chasing Willows Ltd	Welfare Rent	320.00	Christopherson Ander	Attorney Fees	1,372.86
City Of Hartford	Sign Deposits	50.00	City Of Humboldt	Welfare Utili	400.00
Clark, Chad	Innovation Gr	87.00	Cloud 9 Motel	Motels	250.00
Constellation New En	Natural Gas	2,074.81	Corey, Robert G	Sign Deposits	50.00
Counseling Resources	Attorney Fees	1,500.00	Crooks Fire Dept	Crooks FD	15,151.00
Cu Mortgage Direct L	Welfare Rent	412.63	Dakota Fluid Power I	Heavy Eq Rep	24.97
Dakota Lettering Etc	Uniform Allow	730.30	Deans Bulk Svc	Parts Invento	130.55
Dedula, Carla F	Court Reporte	40.80	Deyoung, Lynn	Mass Fatality	145.00
Diesel Machinery Inc	Heavy Eq Rep	5,199.00	Dover, Sena S	Bd Evaluation	1,665.00
EH Hospitality LLC	Motels	1,000.00	Electric Constructio	Electrical Re	787.76
Exhaust Pros Of Siou	Trucks/Tracto	37,822.00	Fairchild, Amy	Mass Fatality	145.00
Fastenal Co	Heavy Eq Rep	9.71	Fastenal Co	Small Tools	90.21
Folsland, David/Cind	Store Invento	115.00	Frentz, Sandy	Mass Fatality	145.00
Frisbees Inc	Parks/Recreat	166.87	Funke, Joseph	Sign Deposits	50.00
Genzlinger, Janeen	Court Reporte	11.40	Glader, David	Welfare Rent	480.00
Groen, Jon	Mass Fatality	145.00	Gunner, Andrea	Court Reporte	300.00
Guzman, Sandra V	Interpreters	175.00	Hanson, Michael W	Attorney Fees	1,353.80
Hansum, Terry	Sign Deposits	50.00	Hecksel, Julie	Program Activ	250.00
Hempel, Kevin	Sign Deposits	50.00	Henkel, Kevin	Mass Fatality	145.00
Hidden Meadows LLC	Welfare Rent	600.00	HP Co Hewlett	Furniture & O	154.00
Hurtgen Properties	Welfare Rent	900.00	Interstate Office Pr	Office Suppli	212.35
Jebro Inc	Road Material	16,067.08	Jeff Larson Law LLP	Attorney Fees	519.00
Jeff Larson Law LLP	Child Defense	588.80	Johnson, Brett	Business Trav	87.00
Johnson, Brett	Innovation Gr	48.43	Johnson, Eric	Welfare Rent	600.00
Johnson, Richard L	Attorney Fees	347.80	Katheryn Cranbrook	Attorney Fees	3,600.00
Kennedy, Renee S	Court Reporte	194.80	Lacey Rentals Inc	Lease-Rental	108.00
Lipetzky's Irrigatio	Other Supplie	59.59	Lisa Carlson Reporti	Court Reporte	1,793.60

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Lodermeier Family LL	Welfare Rent	900.00	Loving, Philip	Bd Evaluation	2,797.50
Mailway Printers	Publishing Fe	60.78	Mar100	Welfare Rent	465.00
McGowan, Kevin	Business Trav	35.08	Meadowland Apts	Welfare Rent	246.00
Medstar Paramedic In	Transportatio	200.00	Menards	Park/Recreati	33.88
Meridian It Solution	Maintenance	15,677.53	Meridian It Solution	New World Cos	4,408.89
Midamerican Energy C	Natural Gas	272.68	Midamerican Energy C	Welfare Utili	758.67
Minnehaha Cnty Histo	Store Invento	298.74	Multicultural Center	Interpreters	371.25
Nichole Carper	Attorney Fees	462.00	North Central Intl S	Truck Repair	2,263.90
Northeast Investment	Welfare Rent	2,600.00	Northridge Estates	Welfare Rent	600.00
Oldenkamp, Betty	Innovation Gr	159.00	Olson Law Firm	Attorney Fees	1,639.81
P&G Townhomes LLC	Welfare Rent	1,400.00	Quality Efficiencies	Motels	500.00
Ramkota Inn Pierre	Business Trav	199.98	Refinish Supply Cent	Truck Repair	3.37
Rons, Norm	Welfare Rent	700.00	Rubys Ranch Properti	Welfare Rent	500.00
Sackmann, John	Sign Deposits	50.00	Safe Home Ltd Ptnrsh	Notes Rec SF	-2,577.99
Safe Home Ltd Ptnrsh	Other Misc R	-1,016.10	Safe Home Ltd Ptnrsh	Rent Subsidie	10,338.00
Sams Club Membersh	Child Care It	78.43	Sams Club Membersh	Memberships	-112.26
Sams Club Membersh	Office Suppli	138.36	Sams Club Membersh	Other Misc	-112.27
Sams Club Membersh	Other Profess	1,002.66	Sams Club Membersh	Supplemental	71.54
Sandholm, Stacy L	Sign Deposits	50.00	Sanford Clinic Fi	Other Misc	24,440.18
Sanford Hospital	Hospitals	7,984.13	SD Dept Of Transport	Bridge Repair	69.09
SD Dept Of Transport	Road Maint	3,477.76	SD Public Assurance	Property & Li	1,259.29
Severtson, Allen	Business Trav	38.44	Sheehan Mack Sales	Truck Repair	205.84
Sioux Empire Fair As	Fairgrounds	4,808.50	Sioux Empire Fair As	Other Misc	11,666.67
Sioux Falls River Ru	Welfare Rent	800.00	Sioux Falls School D	Program Activ	164.88
Sioux Falls Utilitie	Welfare Utili	237.32	Sioux Valley Energy	Electricity	279.29
Sioux Valley Energy	Road Maint	139.44	Sioux Valley Energy	Tea-Ellis Ran	110.93
Siouxland Properties	Welfare Rent	700.00	Southeastern Electri	Welfare Utili	89.88
Stem LLC	Welfare Rent	475.00	Szameit, Alexandra	Interpreters	359.99
Tally, Thira	Mass Fatality	300.00	Tractor Supply Co	Bridge Repair	137.96
Tractor Supply Co	Sign Supply/I	15.98	Tractor Supply Co	Small Tools	81.87
Tractor Supply Co	Truck Repair	9.99	Tuschen, Gary	Innovation Gr	137.00
Tyler Technologies I	Software	8,891.23	United Parcel Servic	Postage	20.06
Vandervliet, Rodney	Business Trav	50.20	Vandervliet, Rodney	Sign Deposits	50.00
Vandyke, Calvin	Sign Deposits	50.00	Variety Foods LLC	Other Profess	640.34
Waltner Kolbeck Scha	Attorney Fees	1,313.40	Walton, Marcus	Attorney Fees	874.00
Weerheim Law Office	Attorney Fees	451.20	Westbrooke Apts LLC	Welfare Rent	500.00
White, Ashley	Other Misc R	300.00	Xcel Energy Inc	Electricity	56,663.97
Xcel Energy Inc	Welfare Utili	1,701.00	YMCA SF Housing YM	Welfare Rent	500.00
Zabel Steel Co	Truck Repair	125.71	Zahrbock Kool Law Of	Attorney Fees	583.75
Zep Manufacturing Co	Heavy Eq Rep	625.41	Zep Manufacturing Co	Truck Repair	625.41

PERSONNEL

MOTION by Bender, seconded by Heiberger, to approve the following personnel changes. 4 ayes.

1. To begin EMT specialty pay for Elliott Crayne, Deputy Sheriff (17/15) for the Sheriff's Office, resulting in a rate of \$30.91/hour effective 5/20/17.
2. To begin EMT specialty pay for Cory Hartley, Deputy Sheriff (17/3) for the Sheriff's Office, resulting in a rate of \$23.24/hour effective 5/20/17.
3. To begin EMT specialty pay for Phillip Leidholt, Deputy Sheriff (17/13) for the Sheriff's Office, resulting in a rate of \$29.47/hour effective 5/20/17.
4. To accept the retirement of David Andrews as Deputy Sheriff for the Sheriff's Office effective 6/8/17.
5. To promote William Flood from Corrections System Operator to Correctional Officer in Training (12/3) for the Jail at \$17.37/hour effective 6/3/17.
6. To amend the resignation date of Sharon Fuller, Juvenile Correctional Officer I (12/3) for the Juvenile

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Detention Center, to 5/31/17.

7. To hire Michelle Conzemius as Tax and License Technician (10/3) for the Treasurer at \$15.74/hour effective 6/7/17.

Step Increases

1. Jason Burns – Deputy Sheriff – Sheriff’s Office – 17/10 – 4/13/17 - \$26.44/hour
2. Mark Jastram – Deputy Sheriff – Sheriff’s Office – 17/15 – 5/10/17 - \$29.91/hour
3. Danny Thorson – Corporal – Jail – 17/5 – 4/21/17 - \$23.37/hour
4. Justin Duchene – Corrections System Operator – Jail – 9/6 – 4/18/17 - \$16.14/hour
5. Sandra Kinder – Accountant – Highway – 16/9 – 4/25/17 - \$24.55/hour
6. Scot Graff – Tax and License Technician – Treasurer – 10/5 – 5/13/17 - \$16.53/hour
7. Chad Zink – Senior Records Technician – Register of Deeds – 12/9 – 6/7/17 - \$20.15/hour

Special Personnel Action

MOTION by Bender, seconded by Heiberger, to approve the hire of Vicki Huitt as Accounting Manager (19/11) for the Auditor’s Office at \$29.91/hour effective 6/19/17. 4 ayes.

To recognize the following significant employee anniversaries for June 2017: 5 years – Christian Griesse, Justin Hofer, and Adam Bunger; 10 years – Jered Broesder, Aaron Walton, and Mark Narveson; 15 years – Rhonda Warren; and 20 years – Chad Wilson. Monte Watembach, Information Technology Director, spoke on Chad Wilson’s 20 years of service who is a Certified Network Engineer.

To record volunteers in County Departments for May 2017. This list is on file at Human Resources.

AGREEMENT

Upon the request of DJ Buthe, Highway Superintendent, MOTION by Heiberger, seconded by Bender, to defer the decision on an agreement for pavement management services with Infrastructure Management Services, LLC for one week. 4 ayes.

DJ Buthe, Highway Superintendent, presented a maintenance agreement between Minnehaha County and the South Dakota Department of Transportation for designation of road section jurisdictions. Due to the Veteran’s Parkway Project (SD100), the County’s highway system will be reduced by approximately 1.5 miles of roadway along with one structure being removed from the County’s system. Due to different phases of the SD100 project, the new jurisdictions will take effect upon completion of the phases pertaining to each individual section. MOTION by Karsky, seconded by Heiberger, to authorize the Highway Superintendent to sign the SD100 Maintenance Agreement with the South Dakota Department of Transportation for joint jurisdictions. 4 ayes.

BID AWARD

DJ Buthe, Highway Superintendent, reported on the May 24, 2017, bid opening for Project MC17-04 for bridge railing replacement. One bid was received from BX Civil & Construction, Inc. for \$464,634.30. The estimated construction cost was \$630,000. Staff requests accepting the bid submitted and authorization to enter into the

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construction contract. MOTION by Heiberger, seconded by Karsky, to award the bid to BX Civil & Constructing, Inc. for Project MC17-04 and to authorize the Chair to sign the construction contract in the amount of \$464,634.30. 4 ayes.

NEW BUSINESS

Carol Muller, Commission Administrative Officer, provided Commissioners with a summary of proposed 2018 budgets and a proposed schedule for the first budget hearing on June 9, 2017. A second budget hearing will take place on June 27, 2017. Commissioners provided feedback on the proposed schedule for the budget hearings.

MOTION by Karsky, seconded by Bender, to adjourn into executive session for contracts and personnel. 4 ayes.

The Commission adjourned until 10:30 a.m. on Tuesday June 6, 2017.

APPROVED BY THE COMMISSION:

Gerald Beninga

Chair

ATTEST:

Olivia Larson

Deputy Auditor