

02/06/2018

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. February 6, 2018, pursuant to adjournment on January 30, 2018. Commissioners present were: Barth, Bender, Beninga, and Heiberger. Commissioner Karsky was absent. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Barth, seconded by Bender, to approve the agenda. 4 ayes.

MINUTES APPROVAL

MOTION by Beninga, seconded by Bender, to amend the January 30, 2018, Commission Minutes to remove "and airfare" from the last sentence of the Liaison Report section in order for it to read as follows: "the additional hotel space will have no cost to the County;" and to approve the minutes as amended. 4 ayes.

VOUCHERS TO BE PAID

MOTION by Beninga, seconded by Barth, to approve the following bills totaling \$296,482.40. 4 ayes.

A&B Business	Maint	36.95	Ahrendt, Cynthia J	Child Defense	1,474.00
Airway Svc	Automotive	69.18	Airway Svc	Gas,Oil,Diesel	38.95
Alpine Property Mgmt	Welfare Rent	255.00	AMP	Welfare Rent	500.00
AMW Properties	Welfare Rent	475.00	Appearra	Janitorial	1.25
Appearra	Program Act	158.49	Automatic Security	Other Prof	960.00
Avera McKennan	Blood Withdraw	42.00	Avera McKennan	Psych Evals	750.00
Axis Forensic Toxicol	Lab Costs	1,160.00	Baldwin Supply	Heat,Vent	40.68
Binger Law	Attorney Fees	789.60	Blackstrap	Road Material	4,060.94
Bradfeldt, Becky	Business Trav	81.48	Brandon Ace Hardware	Automotive	178.08
Brennan Hills	Welfare Rent	471.00	Carlson, Jim A	Welfare Rent	475.00
Carroll Institute	IVC Housing	9,277.50	Centurylink Com	Contract Svc	77.80
Centurylink Com	Telephone	1,523.65	Chapel Hill Funeral	Burials	3,000.00
Choctaw Cnty	Return Of Svc	50.00	CHS	Truck Repair	185.40
Cloud 9 Motel	Motels	250.00	Cole Papers	Janitorial	4,577.00
Cook, Terry	Welfare Rent	500.00	Counseling Resources	Attorney Fees	300.00
Country View MHC	Welfare Rent	331.00	Creekstone Falls	Welfare Rent	1,200.00
Dakota Fluid Power	Truck Repair	315.65	Dakota Psychological	Psych Evals	1,626.75
Dakotaland Autoglass	Automotive	210.00	Dan Grigg Images	Store Invent	149.93
Deans Bulk Svc	Parts Inv	1,867.25	Decastro Law	Attorney Fees	2,509.80
Decisionone	Maint	168.52	Dedula, Carla F	Court Reporter	1,382.80
Denise Hoekstra	Court Reporter	2,171.00	Deyoung, Lynn	Business Trav	79.00
DLRS Properties	Welfare Rent	600.00	DMPD Properties	Welfare Rent	400.00
Donovans Hobby	Volunteer Per	43.19	EH Hospitality	Motels	500.00
Eirinberg, James A	Child Defense	2,925.00	Exhaust Pros	Truck Repair	1,110.00
Fastenal	Small Tools	67.13	First Dakota National	2017 HLS Grant	3,764.75
Gary Cones Amoco B/P	Transport	21.61	Ge, Xijin	Welfare Rent	1,400.00
George, Aaron	Welfare Rent	500.00	Glory House	Other Misc	5,000.00
Goebel Printing	Bd Exp Fees	68.14	Grainger	Electrical	218.20
Graybar Electric Com	Jail Repairs	31.69	Gunner, Andrea	Court Reporter	171.80
Guzman, Sandra V	Interpreters	254.17	Hammer, Dean A	Sign Deposits	50.00
Hammer, Ralph	Education	100.00	Handel, Nickolas	Other Misc	1,175.00
Harmon, Karla	Bd Eval	6,165.00	Harms Oil	Gas,Oil,Diese	17,664.51
Heimdal, Marie Ann	Court Reporter	167.40	Heritage Funeral Home	Burials	2,000.00
Hobart Sales & Svc	Jail Repairs	336.15	Hodges, Seth	Gas,Oil,Diesel	70.02
Howe	Jail Repairs	1,486.21	Hughes Law	Attorney Fees	477.14
HyVee	Pharmacies	10.27	Intab	Other Misc	301.71
Interlakes Community	Other Misc	2,000.00	Interstate All Batte	Automotive	2.40
Interstate Office	Office Supplies	483.07	Interstate Power	Automotive	382.86
Interstate Power	Building Repair	260.66	Interstate Power	Truck Repair	109.58
ISI	Interpreters	80.00	Johnson Controls	Heat,Vent	362.58
Karsky, Dean	Travel Kars	186.48	Katterhagen, Mark	Bd Exp Fees	88.50
Kingsport Village	Welfare Rent	600.00	KJ's Electric	Bldg/Yard Rep	5,985.00
Kull, Lisa	Court Reporter	186.20	Lacey Rentals	Lease-Rental	110.00
Lacroix Law	Attorney Fees	692.06	Leaf	Office Supplies	129.80

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Lewno Law	Bd Exp Fees	947.55	Lisa Carlson Report	Court Reporter	62.40
Litz, Bob	Education	90.00	Lockwood, Darcy	Bd Exp Fees	88.50
Loving, Philip	Bd Eval	2,445.00	Luther, Jeff	Medical Direct	2,500.00
Lutheran Social Svcs	Bd Eval	487.50	Luxury Automall	Automotive	57.09
Luxury Automall	Gas,Oil,Diesel	39.99	Manatron	Other Prof	32,995.80
Maras, Jacob	Business Trav	689.83	Martinell, Charles	Business Trav	224.28
Master Blaster	Automotive	262.48	Matheson Trigas	Plumbing	77.62
Matheson Trigas	Small Tools	34.72	McLeod's	Printing/Form	1,349.80
Meadowland Apts	Welfare Rent	25.00	Midamerican Energy	Natural Gas	5,629.77
Midamerican Energy	Welfare Utilitie	138.92	Midway Svc	Gas,Oil,Diesel	3,626.63
Miller Funeral Home	Burials	2,000.00	Minnehaha Community	Park/Rec	30.00
Minnehaha Community	Tea-Ellis Range	30.00	MC His	Store Invent	180.53
Multicultural Center	Interpreters	123.75	Murray Properties	Welfare Rent	235.00
Napa Auto Parts	Small Tools	30.67	Nelson, Adam D	Program Act	224.16
Nordstroms Auto	Automotive	450.00	Northeast Investment	Welfare Rent	1,400.00
Nyberg's Ace Hardware	Automotive	14.36	Nyberg's Ace Hardware	Small Tools	3.99
Osborn, Roxane R	Court Reporter	874.50	Peters, Staci	Program Act	36.00
Pheasantland	Printing/Form	25.50	Qualified Presort	Postage	35,373.35
Ridgeview Apts	Welfare Rent	375.00	Risty, Maxine J	Court Reporter	493.50
Rochester	Armored Car	379.50	Rods Property	Welfare Rent	1,000.00
RS Capital	Welfare Rent	710.00	Safe Home	Notes Rec SF	-2,682.94
Safe Home	Other Misc	-911.15	Safe Home	Rent Subsidies	9,407.00
Sams Club	Child Care	40.44	Sams Club	Clinics Aux	61.68
Sams Club	Office Supplies	278.26	Sams Club	Other Prof	1,655.17
Sams Club	Other Supplies	132.84	Sams Club	Safe Home	53.90
Sams Club	Supplemental	211.68	Sanford Pathology	Other Misc	24,684.58
Schoeneman Bros	Exhibit Mater	1,308.10	School Of EMS	Education	1,660.00
SD Assn Cnty Weed	Memberships	50.00	SDACC	Business Trav	150.00
SDACC	Travel Bart	100.00	SDACC	Travel Heib	100.00
SDACC	Travel Kars	100.00	SD Building Official	Education	75.00
SD Symphony Orchestra	Program Act	400.00	Sertoma Hills Apts	Welfare Rent	1,124.34
SF Auto Glass	Automotive	600.00	Shipleys Garment Spa	Program Act	21.50
Simmons, Michael	Welfare Rent	400.00	Sioux Empire Fair	Other Misc	12,500.00
Sioux Equipment	Bldg/Yard Rep	127.50	Sioux Falls City	Program Act	35.00
Sioux Falls City	Water Sewer	307.50	Sioux Falls Housing	Welfare Rent	1,263.00
Sioux Falls Psych	Other Prof	350.00	Sioux Falls Rubber	Office Supplies	215.40
Sioux Falls Utilities	Welfare Utilitie	115.12	Skadsen, Nathan	Business Trav	62.16
Southeast Technical	CDBG Grants	9,856.85	Spring Centre Apt	Welfare Rent	699.00
Spring Hill	Welfare Rent	72.00	Strange Farrell John	Attorney Fees	504.77
Sweetallen, Mckenzie	Business Trav	5.46	Szameit, Alexandra	Interpreters	75.00
The Keg	Jury Fees	112.96	The Lodge At Deadwood	Business Trav	192.00
Toering, Jason	Education	90.00	Tractor Supply	Janitorial	19.99
Trana, John	Business Trav	26.88	Trane	Heat,Vent	961.12
Tyler Technologies	Software	1,815.57	Vandenbos, Dallas	Welfare Rent	600.00
Variety Foods	Other Prof	396.49	VB Falls Park Apts	Welfare Rent	500.00
Wahl, Thomas A	Other Prof	1,000.00	Walgreen	Pharmacies	195.21
Walmart	Pharmacies	79.77	Weerheim Law	Attorney Fees	216.20
Wegner Auto	Fed Drug Fund	5,908.00	Wegner Auto	St Drug Fund	17,250.00
Wheelco Brake	Truck Repair	655.72	Wiblemo McCormick	Welfare Rent	1,050.00
Wittrock, Craig	Education	135.00	Woodall, Kristin A	Court Reporter	150.00
Xcel Energy	Welfare Utilit	1,220.91	Yankton Cnty Sheriff	Return Of Svc	402.50
Zabel Steel	Sign Supply	23.30			

REPORT

The Highway Department Construction Project Monthly Report for February 2018 was received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Bender, seconded by Beninga, to approve the following personnel changes. 4 ayes.

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1. To promote Leah Bouw from Corrections System Operator for the Jail to Administrative Secretary (10/7) for the Sheriff's Office at \$17.63/hour effective 2/10/18.
2. To hire Erik Van Buren as variable hour Deputy Public Defender for the Public Defender's Office at \$31.90/hour effective 2/5/18 to 5/1/18.
3. To hire Dean Grimmus as Road Maintenance Team Member (12/3) for the Highway at \$17.63/hour effective 2/12/18.
4. To accept the resignation of Dylan Wilson as Juvenile Correctional Officer I for the Juvenile Detention Center effective 1/30/18.

Step Increases

1. Kimberly Adamson – Finance and Budget Officer – Auditor – 23/11 – 2/9/18 - \$3,431.20/bi-weekly
2. Travis Stauffacher – Deputy Sheriff – Sheriff's Office – 17/12 – 12/27/17 - \$28.19/hour
3. Paul Schuster – Air Guard Security Officer I – Air Guard – 12/4 – 2/9/18 - \$18.08/hour
4. Corey DeGroot – Correctional Officer – Jail – 13/4 – 1/2/18 - \$18.99/hour
5. Leah Bouw – Corrections System Operator – Jail – 9/7 – 1/27/18 – \$16.78/hour
6. Timothy Herschberger – Senior Deputy Public Defender – Public Defender's Office – 22/5 – 1/14/18 - \$2,681.60/bi-weekly
7. Rhett Bye – Senior Deputy State's Attorney – State's Attorney's Office – 22/8 – 1/4/18 - \$2,887.20/bi-weekly
8. Austin Vos – Senior Deputy Public Advocate – Public Advocate's Office – 22/5 – 1/27/18 - \$2,681.60/bi-weekly

Special Personnel Action

To recognize the following significant employee anniversaries for February 2018: 5 years – Chad Zink and Brett Johnson; 10 years – Corey Pechous; 15 years – Sidney Dunn, Derek Lauer, Michael McGovern, and Jaelyn Noteboom; 40 years – Jeffrey LeMair.

To record volunteers in County Departments for January 2018. This list is on file at Human Resources.

Carey Deaver, Director of Human Resources, gave a briefing on the Human Resources Department's 2018 areas of focus; and reported on annual workforce and recruitment data identifying trends and significant changes in areas such as demographics, turnover, recruitment, and step distribution.

LIEN COMPROMISE

Melinda Storley, Commission Assistant, gave a briefing on an application for a compromise of lien for DPNO 80210 in the amount of \$6,160.56. Poor Relief and Public Defender services were provided to the applicant between November 2012 and January 2018. \$4,048.60 of the services were provided by Turner County, and partial payments totaling \$400.00 have been received Turner County. \$2,511.96 of the services were provided by Minnehaha County. The applicant is scheduled to close on a home on March 2, 2018. The applicant was present,

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spoke on her request for a compromise, and has requested a compromise and release of the lien in full only as it applies to the services provided by Minnehaha County, File/Rcpt #234026. Commissioners encouraged the applicant to make an offer of payment or some type of alternative to compromising in full. Margaret Gillespie, Senior Deputy State's Attorney, advised Commissioners on subordination and the effect, or lack thereof, of bankruptcies on county aid liens. Commissioners expressed interest for further review to explore the possibilities of subordination. Carol Muller, Commission Administrative Officer, stated the applicant has not yet filed for or received a compromise from Turner County. MOTION by Barth, seconded by Bender, to defer action for one week. 4 ayes.

BREIFING

Dr. Jeff Luther, Rural Ambulance Quality Assurance Director, gave a briefing on the July 2017 to December 2017 Minnehaha County Emergency Management Quality Assurance Report and highlighted potential/upcoming changes in reporting and process.

PURCHASE

Upon the request of Scott Anderson, Planning Director, to replace the 2004 Ford Expedition totaled in an accident on December 11, 2017, MOTION by Barth, seconded by Bender, to approve the purchase of a Dodge Ram 1500 ½ ton 4x4 Extended Cab Short Box for the Planning & Zoning Department off the State of South Dakota Bid awarded to Wegner Auto of Pierre, SD, Contract #17149 at a cost of \$25,623. 4 ayes.

RESOLUTION

Pam Nelson, Treasurer, presented the Treasurer's List of Uncollectible Mobile Home Taxes for 2017, and requested approval of a resolution to declare mobile home distress warrants for unpaid property taxes as uncollectible. Amy West, Assistant Treasurer, responded to Commissioners' questions regarding the status of the mobile homes. MOTION by Beninga, seconded by Barth, to approve Resolution MC18-8 pursuant to SDCL 10-22-30. 4 ayes.

**RESOLUTION MC18-8
RESOLUTION TO DECLARE CERTAIN MOBILE HOME DISTRESS WARRANTS FOR UNPAID
PROPERTY TAXES AS UNCOLLECTABLE**

WHEREAS, SDCL 10-22-30 provides for the county Boards of Commissioners to discharge all distress warrants deemed by the sheriff to be uncollectable; and

WHEREAS, The Office of the Minnehaha County Treasurer has provided an attached list of 13 mobile homes identified as uncollectable, and

WHEREAS, by declaring the property taxes for these mobile homes as uncollectable, these taxes will be added to an uncollectable list and no distress warrant shall thereafter be issued therefore except on order of the Board of Commissioners or on written demand by the sheriff;

NOW THEREFORE BE IT RESOLVED, by the Minnehaha County Board of Commissioners that property taxes on the attached list of mobile homes are declared as uncollectable pursuant to SDCL 10-22-30.

Dated this 6th day of February, 2018.

APPROVED BY THE COMMISSION:
Cindy Heiberger
Chair

Attest: Bob Litz, Auditor

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Olivia Larson
Deputy Auditor

BRIEFING

DJ Buthe, Highway Superintendent, gave a briefing on the Six Mile Road and Rice Street Intersection noting traffic signals will not be installed in 2018. The intersection will be monitored on an annual basis to determine if such improvements will be needed in the future.

RESOLUTION

Upon the request of Craig Dewey, Assistant Commission Administrative Officer, MOTION by Beninga, seconded by Barth, to approve Resolution MC18-9. 4 ayes.

RESOLUTION MC18-9

Supporting Townships in Amending State Law To Allow Township Property Tax Levy Authority and Expenditures for Emergency Medical Services

WHEREAS, rural emergency medical response is necessary to save lives; and

WHEREAS, state statute does not currently list emergency medical services as allowed expenses within Township Levy Authority except in the circumstance of contracting;

THEREFORE BE IT RESOLVED, by the Minnehaha County Commission that South Dakota Codified Law be amended during the 2018 Legislative Session to provide townships with the optional authority to levy property taxes for emergency medical services expenses.

Supporting Criteria

Justification for the resolution: SDCL 10-12-28.1 does not include expenses for emergency medical response services in the list of allowable expenses and levy authority except in a contract scenario. Contracting for emergency medical expenses requires for time, energy, and money for compliance. HB 1076 will offer townships a more cost effective option to support volunteer emergency medical response services. For counties and local townships that choose to support emergency responses services HB 1076 is beneficial for local governmental units to have a financial stake in service delivery.

Counties affected by the resolution: All South Dakota counties

Impact of the resolution: Townships that desire timely emergency medical response will have the optional authority to provide local support for these services through limited levy authority.

Dated at Sioux Falls, SD, this 6th of February 2018

APPROVED BY THE BOARD OF COMMISSIONERS

Cindy Heiberger
Chairman

ATTEST: Bob Litz, Auditor

Olivia Larson
Deputy Auditor

LEGISLATIVE UPDATE

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Craig Dewey, Assistant Commission Administrative Officer, gave an update and status report of the 2018 Legislative Session on bills that impact Minnehaha County. The Commission directed staff to put together resolutions and support for House Bill 1294 and House Bill 1308 for discussion at the February 13, 2018, meeting.

LIAISON REPORT

Commissioners Barth and Heiberger reported on being contacted by proponents and opponents of the Hope Harbor Planned Development District that will be discussed at a public hearing on February 20, 2018.

OLD BUSINESS

Commissioner Barth reported taxes in the Brower Subdivision in Hartford, SD have gone up to cover the road district.

MOTION by Barth, seconded by Beninga, to adjourn. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday February 13, 2018.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chair

ATTEST:

Olivia Larson
Deputy Auditor