

05/28/2019

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. May 28, 2019, pursuant to adjournment on May 21, 2019. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Karsky, seconded by Beninga, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Beninga, seconded by Heiberger, to approve the May 21, 2019, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Heiberger, to approve the following bills totaling \$4,298,635.20. 5 ayes.

A To Z World Lang	Professional Svcs	80.00
A&B Business	Lease-Rental Agmt	177.50
A&B Business	Maint Contracts	391.26
Abby Olson	Business Travel	30.00
Ahrendt, Cynthia J	Child Defense Attorney	1,703.62
Airway Svc	Auto/Small Equip	3,587.89
Airway Svc	Gas Oil & Diesel	139.92
Airway Svc	Professional Svcs	74.95
All Nations Interp	Interpreters	80.00
Alpine Property Mgmt	Welfare Rent	400.00
Anderson, Scott A	Work Mileage	50.40
Angel, Edward P	Attorney Fees	8,132.08
Appeara	Program Activities	91.68
Argus Leader Media	Advertising	553.98
Argus Leader Media	Publishing Fees	1,586.09
Armor Correctional	Contract Svcs	207,728.80
AT&T	Safety & Rescue Equip	43.23
Augustana College	Exhibit Materials	150.00
Automatic Building	HHS Maint	267.35
Autumn Park Apt	Welfare Rent	532.07
Avera Home Medical	Medical Equip	155.97
Avera McKennan	Hospitals	16,169.00
Avera McKennan	Other Medical Svcs	1,118.45
Avera McKennan	Professional Svcs	3,625.00
Axis Forensic Toxicol	Lab Costs	1,040.00
Bauer Built	Auto/Small Equip	19.50
Bierschbach Equip	Fairgrounds	595.00
Brentwood Apts	Welfare Rent	500.00
Bridgewood Estates	Welfare Rent	1,000.00
Brooks Townhomes	Welfare Rent	400.00
Budget Auto Repair	Automobiles	50.00
Burns, Jason	Investigators Exps	41.16
Butler Machinery	Heavy Equip Repairs & Maint	462.87
Butler Machinery	Truck Repairs & Maint	1.67
C & R Supply	Auto/Small Equip	31.26
Carroll Institute	Misc Exp	4,777.91
Cass Cnty Sheriff	Return Of Svc	27.00
Cave Enterprises	Misc Revenue	150.00
CBM Managed Svcs	Board Of Prisoners-Meals	40,956.41
Celeste Burow	Misc Revenue	150.00
Century Business	Lease-Rental Agmt	214.49
Century Business	Maint Contracts	41.90
Centurylink	Telephone	53.91
Centurylink Long	Contract Svcs	10.37
Centurylink Long	Telephone	239.58
Certified Languages	Interpreters	147.90
Chagolla, Albert	Interpreters	50.00

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Cheney Lake	Welfare Rent	360.00
Computer Forensic	Clinics Auxiliary Svcs	640.00
Confidential Invest	Attorney Fees	612.50
Connecting Point	Data Processing Sup	730.00
Constellation	Natural Gas	278.88
Construction Product	Bridge Repair & Maint	528.00
Cyntom Property Mgmt	Welfare Rent	1,800.00
Dakota Cnty Sheriff	Return Of Svc	115.00
Dakota Fluid Power	Truck Repairs & Maint	8.84
Daniel, Jeremy	Professional Svcs	312.50
Danko Emergency Equip	Maint Contracts	1,441.00
Davison Cnty SD	Board Of Prisoners-Meals	475.00
Dean Wilson	Sign Deposits	50.00
Decisionone	Maint Contracts	168.52
Dell Marketing	Data Processing Equip	1,305.07
Douglas Cnty Sheriff	Return Of Svc	62.00
Downtown Sioux Falls	Advertising	23.47
Dust Tex Svc	Janitorial Chemical Sup	20.30
EH Hospitality	Motels	525.00
Eich Law	Attorney Fees	1,500.00
Eich Law	Child Defense Attorney	4,166.67
Electric Supply	Data Processing Sup	35.46
Engbrecht, Roger	Welfare Rent	500.00
English Law	Attorney Fees	1,500.00
Environmental Bldg	Building Repairs & Maint	487.54
Fastenal	Sign Supply Inventory	19.66
Fastenal	Small Tools & Shop Sup	121.09
Faulk Cnty	Board of Prisoners-Housing	5,950.00
First Rate Excavate	Contracted Construction	46,331.21
Fleetpride	Truck Repairs & Maint	145.96
Formatop	Program Activities	827.20
Galls Quartermaster	Volunteer Pers Items	114.90
George, Aaron	Motels	495.00
Geri Mckenna	Misc Revenue	300.00
Grainger	Small Tools & Shop Sup	98.82
Griese Law	Attorney Fees	1,316.50
Gunner, Andrea	Court Reporters	87.40
Guzman, Sandra V	Interpreters	128.33
Hava House	Welfare Rent	900.00
Heart Hosp Of SD	Safety & Rescue Equip	69.00
Hidden Hills Apt	Welfare Rent	595.00
High Point Networks	Consultants	175.00
High Point Networks	Data Processing Equip	2,995.00
Holiday Mobile Home	Welfare Rent	507.00
Horn Law	Attorney Fees	214.00
Howe	Coliseum Maint	255.00
Howe	Outside Repair	751.44
Hughes Law	Attorney Fees	437.80
Hurtgen, Timothy T	Welfare Rent	700.00
HyVee	Jury Fees	70.08
I State Truck Center	Parts Inventory	106.68
ICS Jail Sup	Inmate Sup	65.50
Innovative Office	Furniture & Office Equip	9,105.17
Interlakes Community	Misc Exp	2,000.00
Interstate Office	Office Sup	1,833.01
Interstate Power	Maint Contracts	412.00
JCL Solutions	Inmate Sup	1,396.00
JCL Solutions	Janitorial Chemical Sup	194.34
JCL Solutions	Kitchen/Cleaning Sup	2,493.88
JCL Solutions	Program Activities	228.00
JE Dunn Construction	Jail Expansion Construction	2,149,217.00
Jefferson Partners	Transportation	2,718.95
Jim Soukup	Sign Deposits	50.00
JLG Architects	Jail Expansion Prof Svcs	58,773.27
JSA Consult Engineer	Architects & Engineers	4,030.50

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Kauffman, David W Ph	Psych Evals	3,584.50
Kevin R Crisp	Sign Deposits	50.00
Knecht, Andrew J	Attorney Fees	1,500.00
Knutson, James A	Welfare Rent	700.00
Kohlhoff, Kari	Program Activities	41.00
Konechne, Francis	Business Travel	56.00
Kristi Kjenstad	Misc Revenue	300.00
Kruse Law	Child Defense Attorney	4,166.67
Kull, Lisa	Court Reporters	2,486.40
Landeen Law	Attorney Fees	1,500.00
Lenco Armored	Homeland Security	358,496.00
Lewis Drugs	Pharmacies	2,737.38
Lipetzky's Irrigation	Building Repairs & Maint	7.97
Lowe, Cody	Gas Oil & Diesel	47.63
Luther, Jeff	Medical Director	2,500.00
Lutheran Social Svcs	Interpreters	105.00
Madison Apts	Welfare Rent	1,240.00
Mailway Printers	Publishing Fees	1,288.00
Martinell, Charles	Business Travel	365.40
Menard	Bridge Repair & Maint	96.26
Menard	Park & Recreation Material	38.70
Menard	Parks/Rec Repair & Maint	53.87
Mendoza, Victoria	Interpreters	80.83
Metro Communications	Clinics Auxiliary Svcs	40.00
Michaelson Apts	Welfare Rent	100.00
Midamerican Energy	Natural Gas	1,766.44
Midamerican Energy	Welfare Utilities	283.00
Midcontinent Com	Data Communications	248.00
Midcontinent Com	Telephone	85.00
Midwest Alarm	Building Repairs & Maint	756.55
Midwestern Mechanic	Plumbing & Welding	407.24
Mitchell Linc	Business Travel	183.00
Mtg Locating & Util	Jail Expansion Prof Svcs	123.20
Multicultural Center	Interpreters	371.25
Nebraska Salt & Grain	Road Material Inventory	3,644.88
North Central Intl	Auto/Small Equip	882.82
Northridge Prop	Welfare Rent	400.00
Novak	Lease-Rental Agmt	209.70
Novak	Office Sup	73.71
Nybergs Ace Hardware	Janitorial Chemical Sup	97.45
Nyhaug, Adam	Program Activities	174.14
Phillips, Joshua	Business Travel	47.00
Phipps, Ahmed N	Interpreters	150.00
Pine Knoll	Welfare Rent	825.00
Prestox	Outside Repair	226.00
Price, Thomas L	Professional Svcs	1,200.00
Qualified Presort	Postage	190.75
R & G Construction	Contracted Construction	10,650.00
R&L Supply	Fairgrounds	65.07
Ramkota Hotel	Business Travel	207.98
Record Keepers	Professional Svcs	100.64
Redwood Estates	Welfare Rent	564.51
Reynolds Law	Child Defense Attorney	4,166.67
Ridgeview East	Welfare Rent	1,300.00
Risty, Julie	Business Travel	188.16
Riverview Park	Welfare Rent	25.00
Ryan Duffy Law	Attorney Fees	3,570.60
Sanford	Other Medical Svcs	663.67
Sanford Clinic	Misc Exp	24,931.42
Sanford Clinic	Physicians	68.72
Sara Zishka	Business Travel	30.00
Schabauer, Ernest	Welfare Rent	1,200.00
SD Human Svcs	Clinics Auxiliary Svcs	118.60
SF Leased Housing	Welfare Rent	1,170.00
SF Specialty Hospital	Recruitment	366.00

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SHI International	Data Processing Equip	258.84
Short Elliott HEND	Architects & Engineers	4,144.95
Sioux Empire Fair	Misc Exp	12,500.00
Sioux Falls City	Blood/Chemical Analysis	2,240.00
Sioux Falls City	Electricity	13,820.94
Sioux Falls City	Gas Oil & Diesel	760.35
Sioux Falls City	Misc Exp	2,801.87
Sioux Falls City	Water Sewer	12,717.05
Sioux Falls Crane	Bldg/Yard Repair & Maint	360.00
Sioux Falls Rubber	Notary Exp	26.95
Sioux Falls Rubber	Office Sup	11.95
Sivesind, John	Professional Svcs	810.00
Skadsen, Nathan	Business Travel	151.20
Solarwinds	Software	390.00
State of SD	Alcoholic Beverage License	150.00
State of SD	Amts Held-Daily Scram	3,550.00
State of SD	Amts Held-Remote Breath	500.00
State of SD	Blood/Chemical Analysis	1,855.00
State of SD	Building Repairs & Maint	24.15
State of SD	Clinics Auxiliary Svcs	25.25
State of SD	Data Communications	113.00
State of SD	Memberships	300.00
State of SD	Printing/Forms	220.18
State of SD	Store Sales	76.82
Stauffacher, Travis	Business Travel	194.00
Streichers	Ammunition	5,330.16
Streichers	Uniform Allowance	16,910.00
Sturdevants Auto	Small Tools & Shop Sup	43.56
Sycamore Village Apt	Welfare Rent	685.00
Szameit, Alexandra	Interpreters	272.45
Tara Parker	Misc Revenue	150.00
Taylor Place	Welfare Rent	500.00
Tegra Group	Jail Expansion Prof Svcs	18,634.00
Testpoint Medical	Blood Withdrawal	5,400.00
The Mighty Bowtones	Program Activities	380.00
Thomson Reuters	Amounts Held For Others	708.75
Thomson Reuters	Books	49.16
Thomson Reuters	Legal Research	3,401.20
Thomson Reuters	SDCL Law Books	507.00
Trane	Contract Svcs	1,476.00
Trane	Fairgrounds	109.69
Triangle Properties	Welfare Rent	700.00
Turning Leaf	Welfare Rent	500.00
Tyler Technologies	Software	10,960.33
Tzadik	Welfare Rent	947.00
US Bank	Bond Interest	1,053,646.26
US Bank	Cash With Trustee	-0.02
US Foods	Professional Svcs	318.10
Vanhorn, Dwight D	Professional Svcs	900.00
VB Falls Park Apts	Welfare Rent	1,400.00
Walmart Stores	Pharmacies	30.00
Weber Law	Child Defense Attorney	138.89
Wheelco	Truck Repairs & Maint	490.08
White, Ben	Welfare Rent	400.00
Williamsburg	Welfare Rent	650.00
Wol, Peter	Welfare Rent	500.00
Xcel Energy	Electricity	54,999.50
Xcel Energy	Welfare Utilities	4,326.20
Yankton Cnty	Return Of Svc	150.00

May Salaries Paid

Commission	Salaries	40,925.30	Auditor	Salaries	69,396.35
Treasurer	Salaries	71,801.35	Information Technology	Salaries	71,248.90
States Attorney	Salaries	272,688.67	Public Defender	Salaries	168,356.28

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Public Advocate	Salaries	54,327.30	Facilities	Salaries	49,650.73
Equalization	Salaries	72,633.22	Register of Deeds	Salaries	46,072.06
Human Resources	Salaries	24,772.87	Sheriff's Office	Salaries	931,330.26
Emergency Management	Salaries	16,640.00	Juvenile Detention	Salaries	160,754.85
Highway	Salaries	150,297.71	Human Services	Salaries	128,602.52
Museum	Salaries	69,622.02	Planning	Salaries	40,700.20
Extension	Salaries	3,355.20			

REPORTS

The Auditor's Office Financial Reports for April 2019, the April 2019 Juvenile Detention Center Report, and the Minnehaha County Abandoned Cemetery Board Meeting Minutes for April 16, 2019, were received and placed on file in the Auditor's Office. Vicki Huitt, Accounting Manager, reported on the following Auditor's Office Financial Reports: General Fund Cash Balance Report, Highway Fund Cash Balance Report, the General Fund YTD Expenditures Report, and the General Fund YTD Revenue Report.

PERSONNEL

MOTION by Karsky, seconded by Barth, to approve the following personnel changes. 5 ayes.

New Hires

1. Maggie Drexler, Dalton Looze, and Kevin Rodriguez as Correctional Officers in Training for the Jail at \$17.98/hour (12/1) effective 6/3/19.
2. Mia Hockel and Jared Lampe as Variable hour Juvenile Correctional Workers for the Juvenile Detention Center at \$14.85/hour effective 5/29/19.
3. Logan Lorenzen, variable hour Juvenile Correctional Worker for the Juvenile Detention Center, at \$14.85/hour effective 5/31/19.
4. Kendall Glissendorf, variable hour Museum Aide for the Museum, at \$9.75/hour effective 5/30/19.
5. To amend the hire date of Terry Mixell, STI Security Officer for STI Security, to 6/7/19.

Promotions

1. Jake Anderson, Correctional Officer in Training to Correctional Officer for the Jail, at \$18.90/hour effective 6/4/19.

Step Increases

1. Daniel Finnegan – Road Maintenance Team Member – Highway – 12/11 – 6/3/19 - \$23.02/hour
2. Wayne Feddersen – Deputy Sheriff – Sheriff's Office – 17/2 – 5/19/19 - \$23.60/hour
3. Ian Graham – Correctional Officer – Jail – 13/6 – 4/8/19 - \$21.39/hour
4. Daniel Fritz – Senior Records Technician – Register of Deeds – 12/4 – 6/5/19 - \$19.37/hour
5. Lori Ebright – Records Technician – Register of Deeds – 10/6 – 6/5/19 - \$18.44/hour
6. Adam Nyhaug – Museum Registrar – Museum – 14/12 – 5/27/19 - \$26.05/hour

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ABATEMENT

Olivia Larson, Deputy Auditor, read the abatements recommended for approval. Commissioner Barth questioned whether or not an apartment building could be tax exempt. Chris Lilla, Director of Equalization, spoke on the Light Mission Pentecostal's tax exempt status and how an apartment building could be affected by the exemption. MOTION by Heiberger, seconded by Beninga, to approve the following abatements for Light Mission Pentecostal Church Inc, Parcel 34330, representing tax exempt status: 2017 property taxes in the amount of \$125.11 and 2018 property taxes in the amount of \$1,499.56. By roll call vote: 4 ayes. Barth voted nay.

NOTICE

Notice was received from the South Dakota Department of Health of a Disinterment Permit issued for the remains of Cheryl Buchanan, Woodlawn Cemetery, Sioux Falls, South Dakota. Reinterment, Woodlawn Cemetery, Sioux Falls, South Dakota.

PLANNING & ZONING NOTICES

Kevin Hoekman, Planner, gave the first reading and requested authorization for the Auditor to publish a Notice of Hearing for text amendments to MC16-90, the 1990 Revised Zoning Ordinance for Minnehaha County. The amendments pertain to the following: Article 11.10, RRCO Red Rock Corridor Overlay District, to amend sign requirements within the development standards; Article 12.00, Additional Use Regulations, to amend sign requirements for home occupations and agricultural tourism; Article 16.00, On-Premise Signs, to amend requirements Article 17.00, Off-Premise Signs, to amend requirements; Article 26.00, Definitions, to amend and add definitions related to signs. MOTION by Barth, seconded by Beninga, to authorize the Auditor to publish a Notice of Hearing for June 25, 2019, to consider text amendment #19-01, An Ordinance Amending The 1990 Revised Zoning Ordinance For Minnehaha County By Amending Articles 11.10 RRCO Red Rock Corridor Overlay District, 12.00 Additional Use Regulations, 16.00 On-Premise Signs, 17.00 Off-Premise Signs, & 26.00 Definitions. 5 ayes.

Kevin Hoekman, Planner, gave the first reading and requested authorization for the Auditor to publish a Notice of Hearing for a major amendment to Ordinance MC30-02, the Revised Joint Zoning Ordinance for Minnehaha County and the City of Sioux Falls. The amendment pertains to Article 14.00, PD Planned Development District, to amend the Uses Permitted within the Perry Planned Development: SUBAREA F. MOTION by Barth, seconded by Heiberger, to authorize the Auditor to publish a Notice of Hearing for June 25, 2019, to consider major amendment #19-02, An Ordinance Amending The Revised Zoning Ordinance For Minnehaha County and The City Of Sioux Falls By Revising Article 14 – PD Planned Development District. 5 ayes.

Scott Anderson, Planning Director, Gave the first reading and requested authorization for the Auditor to publish a Notice of Hearing for an amendment to MC16-90, the 1990 Revised Zoning Ordinance for Minnehaha County, to rezone from A-1 Agriculture District to the Almond Branch Planned Development District on property legally described as Tract 1, Hanson Addition, E ½ SE ¼, Section 14-T103N-R50W., Minnehaha County, South Dakota, located approximately four (4) miles southwest of Baltic. MOTION by Karsky, seconded by Barth, to authorize the Auditor to publish a Notice of Hearing on June 18, 2019, to consider rezoning amendment #19-05, An Ordinance Amending the 1990 Revised Zoning Ordinance for Minnehaha County by Rezoning Certain Property. 5 ayes.

AGREEMENT

DJ Buthe, Highway Superintendent, presented a Professional Services Agreement between Minnehaha County and Short Elliot Hendrickson, Inc. (SEH) to conduct construction administration for the replacement of Structure 50-231-130, Highway Project MC18-09. SEH will provide professional engineering services in all phases of the

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project, serve as the County's professional engineering representative, and give professional engineering consultation and advice to the County. The project is to be completed by November 15, 2019, with a cost not to exceed \$61,363.00. MOTION by Karsky, seconded by Beninga, to authorize the Chair to sign the Professional Services Agreement with Short Elliot Hendrickson, Inc. to conduct construction administration for the Structure 50-231-130 Replacement, Project MC18-09, at a cost not to exceed \$61,363.00. 5 ayes.

PRESENTATION

Michelle Trent, Compass Center Assistant Director and Clinical Director, gave a presentation on potential changes to the Family Violence Project. The Compass Center has initiated conversation with Lutheran Social Services (LSS) about transitioning the project over to LSS. The decision to transition has not been finalized. Michelle Markgraf, Former Compass Center Executive Director, stated that the potential changes being made to the project are good for the community.

Chuck Martinell, 4-H/Youth Development Advisor, gave a presentation on the Minnehaha County 4-H Program highlighting the 2018-2019 program activities, the in-school programming, and the summer/fall programming.

AGREEMENT

Drew DeGroot, Senior Deputy State's Attorney, presented an agreement between Minnehaha County and the State of South Dakota Department of Social Services for funding to reimburse the services of the Qualified Expert Witnesses for abuse and neglect cases. The Indian Child Welfare Act (ICWA) requires the testimony of a Qualified Expert Witness for abuse and neglect court proceedings in court involving Indian children. The agreement shall be effective June 1, 2019, ending May 31, 2020. The State will provide four (4) quarterly payments for a total amount of \$111,524.00 for all cases during the period of the agreement. Mr. DeGroot also presented an agreement between Minnehaha County and Luke Yellow Robe to provide the Qualified Expert Witness service effective June 1, 2019, ending May 31, 2020. Mr. Yellow Robe will be paid the sum of \$111,524.00 for the one-year term, payable in four quarterly installments, with the first payment due upon receipt of funds by the county from the State of South Dakota. MOTION by Beninga, seconded by Heiberger, to authorize the State's Attorney to sign the Cooperative Agreement with the State of South Dakota Department of Social Services Division of Child Protection for funding of the ICWA Qualified Expert Witness. 5 ayes. MOTION by Heiberger, seconded by Beninga, to authorize the State's Attorney to sign the Contract for Professional Services with Luke Yellow Robe for Qualified Expert Witness service. 5 ayes.

LIAISON REPORTS

Commissioner Heiberger reported on attending last week's MacArthur Foundation Safety & Justice Challenge Team Meeting where they discussed a research associate analysis personnel being hired and grant funded positions including a community resource officer, behavioral health case worker, and a peer navigator. Updates on the triage center project were provided, and judges from the Unified Judicial System reported on different ways for court reminders to be implemented and how they are changing their case processes.

NEW BUSINESS

Commissioner Barth encouraged citizens to keep an eye on the County's budget process and to come forward with any questions prior to the budget being finalized.

Carol Muller, Commission Administrative Officer, spoke on the County's budget process and provided the following budget hearing dates: June 4, 2019, at 1:00 p.m., June 6, 2019, at 8:00 a.m., June 19, 2019, at 8:00 a.m., and July 8, 2019, as a hold date if needed. Commissioner Bender encouraged the public to be involved in the budget process.

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OLD BUSINESS

Commissioner Heiberger spoke on a presentation given by the Treasurer's Office on May 21, 2019, where they discussed the tax deed process and unpaid taxes owed to the County. Commissioner Heiberger requested more information regarding the notification process of tax payers when they are delinquent. Commissioner Beninga agreed with Commissioner Heiberger and requested more information regarding the overall process and timing.

MOTION by Beninga, seconded by Barth, to recess the Minnehaha County Commission Meeting at 9:42 a.m. 5 ayes.

MOTION by Heiberger, seconded by Barth, to reconvene the Minnehaha County Commission Meeting at 9:55 a.m. 5 ayes.

MOTION by Karsky, seconded by Beninga, to enter into Executive Session pursuant to SDCL 1-25-2 (1), (3) and (4). 5 ayes.

MOTION by Karsky, seconded by Beninga, to adjourn at 10:22 a.m. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, June 4, 2019.

APPROVED BY THE COMMISSION:

Jean Bender
Chair

ATTEST:
Olivia Larson
Deputy Auditor