

10/08/2019

THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. October 8, 2019, pursuant to adjournment on October 1, 2019. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Heiberger, seconded by Karsky, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Beninga, seconded by Heiberger, to approve the October 1, 2019, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Heiberger, to approve the following bills totaling \$1,217,489.92. 5 ayes. Bob Litz, Auditor, responded to a question from Commissioner Heiberger regarding Fire Protection Fund allocations and provided an update on the potential of utilizing direct deposit for property tax distributions.

A&B Business	Maint Contracts	36.95
A-1 Pumping & Excav	Water Sewer	170.00
Action Systems	Sign Supply Inventory	183.98
AGP Studios	Welfare Rent	850.00
Airteq	Jail Repairs & Maint	91.08
Airway Svc	Automotive/Small Equip	191.81
Airway Svc	Gas Oil & Diesel	169.89
All Nations Interp	Interpreters	1,152.50
ALS Properties Sil	Welfare Rent	600.00
Angel, Edward P	Attorney Fees	836.00
Arcadia Publishing	Store Inventory	664.97
Arrow Ridge Townhome	Welfare Rent	839.00
Automatic Building	Jail Repairs & Maint	554.08
Avera Health Plans	Cobra Insurance	660.24
Avera McKennan	Hospitals	5,624.00
Avera McKennan	Professional Svcs	1,500.00
Axis Forensic Toxicol	Lab Costs	1,605.00
Banner Associates	Architects & Engineers	24,264.95
Barnett Lewis Funeral	Burials	2,000.00
Bauer Built	Automotive/Small Equip	125.00
Border States Ind	Electric Repairs & Maint	1,596.00
Boyer Ford Trucks	Truck Repairs & Maint	103.82
Brandon Fire Dept	Brandon Fire Dept	95,379.00
Brandon Valley Journ	Advertising	89.90
Brandon Valley Journ	Publishing Fees	1,007.88
Brennan Hills Town	Welfare Rent	500.00
Brooks Townhomes	Welfare Rent	993.00
Budget Auto Repair	Automobiles	60.80
BX Civil & Construct	Contracted Construction	844.80
Cartridge World	Data Processing Sup	779.91
Cegelske, Zac	Business Travel	190.00
Centurylink Long Dis	Contract Svcs	2.50
Centurylink Long Dis	Telephone	81.70
Certified Auto Glass	Automotive/Small Equip	37.00
Certified Languages	Interpreters	132.00
Chagolla, Albert	Interpreters	100.00
Chief Supply	Uniform Allowance	25.00
Childrens Home Soc	Misc Exp	8,397.10
Chris Lilla	Business Travel	2,125.40
Cluckin Good Chicken	Jury Fees	179.51
Colton Lumber	Park & Rec Material	462.50
Compass Center	Misc Exp	4,198.55
Concrete Materials	Grounds & Parking Repair	30.74
Concrete Materials	Road Maint & Material	30,924.07
Dakota Enhancement	Welfare Rent	917.00

10/08/2019

Dakota Fresh	Store Inventory	22.50
Dakota Point Apt	Welfare Rent	500.00
Dakota Tree Nursery	Contracted Construction	3,750.00
Dakotaland Autoglass	Truck Repairs & Maint	180.00
Dakotaland Homes	Welfare Rent	322.00
Dalsin	Juvenile Detention Ctr	950.00
Dalsin	VOA Dakotas	602.00
Decisionone	Maint Contracts	168.52
Dedula, Carla F	Court Reporters	279.40
Dell Marketing	MacArthur SJC Grant	1,022.32
Donahoe Law	Attorney Fees	161.50
Double H Paving	Contracted Construction	92,065.56
Dust Tex Svc	Janitorial Chemical Sup	20.30
Dynamic Svcs	Welfare Rent	500.00
EH Hospitality	Motels	625.00
Electric Supply	Furniture & Office Equip	233.30
Elite Leadership	Education & Training	700.00
Family Visitation	Misc Exp	8,397.10
First Dakota National	Homeland Security	3,764.75
First Dakota Title	Land Purchase	2,319.43
First Premier Bank	Investigators Exps	159.74
First Rate Excavate	Contracted Construction	143,647.25
Galls Quartermaster	Uniform Allowance	572.97
Geotek Engineering	Architects & Engineers	4,246.50
Glazier, David Alan	Welfare Rent	500.00
Golden West	Telephone	182.13
Graham Tire	Automotive/Small Equip	540.00
Grainger	Electric Repairs & Maint	68.62
Grainger	Small Tools & Shop Sup	11.91
Grant Square	Welfare Rent	495.00
Griesse, Chris	Road Maint & Material	4,927.65
Guzman, Sandra V	Interpreters	50.00
Hartford's Best Pain	Automotive/Small Equip	1,761.60
Heritage Funeral Hom	Burials	2,000.00
Hodges, Seth	Business Travel	190.00
Holiday Mobile Home	Welfare Rent	798.00
Horizon Apts	Welfare Rent	700.00
Hurtgen, Timothy T	Welfare Rent	500.00
HyVee	Pharmacies	36.32
Ideal Yardware	Building Repairs & Maint	1,129.99
Ingalls, Janel M	Business Travel	1,076.30
Institutions Svc	Jail Repairs & Maint	490.77
Interim Healthcare	Professional Svcs	1,178.25
Interstate Office	Furniture & Office Equip	177.50
Interstate Office	Office Sup	242.31
Iret Properties	Welfare Rent	1,220.00
ISI	Interpreters	260.00
Jaymar	Printing/Forms	76.90
JE	Welfare Rent	390.00
Jeff Larson Law	Child Defense Attorney	1,220.95
Jerke, Heidi	Education & Training	96.05
Jim & Rons Svc	Automotive/Small Equip	220.00
Justin Lammer	Business Travel	230.00
Katterhagen, Mark	Bd Exp Fees Yankton	129.00
Kauffman, David W Ph	Psych Evals	4,025.00
Kennedy Pier & Loftu	Attorney Fees	421.50
Kennedy, Renee S	Court Reporters	204.00
Kerri Cook Huber	Attorney Fees	164.90
Kingsport Village	Welfare Rent	600.00
Kone	Outside Repair	164.62
Koopman & Sons Gas	Fuel Oil	210.00
Kyra Enterprises	Motels	890.00
Laughlin Law	Attorney Fees	3,929.50
Lewno Law	Bd Exp Fees Yankton	1,443.50
LG Everist	Road Maint & Material	1,468.26

10/08/2019

Litz, Bob	Business Travel	203.00
Lockwood, Darcy	Bd Exp Fees Yankton	129.00
Lutheran Social Svcs	Diversion Programs	5,390.23
Lutheran Social Svcs	Evening Report Center	6,306.92
Lutheran Social Svcs	Shelter Care/Rcptn Cntr	70,870.98
Maria Cabrera	Extradition & Evidence	18.58
Martinell, Charles	Business Travel	345.00
Matheson Trigas	Small Tools & Shop Sup	52.75
Medstar Paramedic	Transportation	1,600.00
Menard	Building Repairs & Maint	95.90
Menard	Program Activities	38.97
Mesa Apts	Welfare Rent	385.00
Metro Com	Clinics Auxiliary Svcs	640.00
Metro Com	Misc Exp	191,390.06
Microfilm Imaging	Contract Svcs	4,085.10
Microfilm Imaging	Furniture & Office Equip	165.00
Microfilm Imaging	Lease-Rental Agmt	405.00
Midamerican Energy	Natural Gas	431.57
Midamerican Energy	Welfare Utilities	590.87
Midwest Alarm	Consultants	155.00
Midwest Alarm	Maint Contracts	2,989.00
Midwest Card & Id	Due to Other Govt-Pipe	650.00
Midwest Contracting	Contracted Construction	304,656.37
Minnehaha Community	Water Sewer	30.00
Morse Correctional	Contract Svcs	800.00
Mueller Pallets	Sign Deposits	50.00
Najarro-Izquierdo, C	Interpreters	50.00
Nguyen, Lam	Interpreters	50.00
Nies, Yvonne M	Welfare Rent	1,560.00
Norberg Paints	Building Repairs & Maint	41.19
Novak	Lease-Rental Agmt	62.30
Novak	Trash Removal	3,013.14
Nybergs Ace Hardware	Other Sup	43.83
Oconnor Company	Building Repairs & Maint	37.38
Olivier Miles Holtz	Attorney Fees	897.60
One Sky	Automotive/Small Equip	174.49
Oreilly Auto Parts	Automotive/Small Equip	150.48
Oreilly Auto Parts	Truck Repairs & Maint	19.50
Perkins Coie	Trust-Administration Fees	5,000.00
Pfeifer Implement	Hvy Equip Repairs & Maint	226.44
Phillips, Joshua	Business Travel	112.00
Pioneer Enterprises	Burials	2,000.00
Quail Hollow Town	Welfare Rent	1,000.00
Qualified Presort	Postage	7,227.56
Quill	Office Sup	248.35
R & G Construction	Contracted Construction	68,032.31
Robin Fodness	Misc Revenue	150.00
Rod Hoeke	Sign Deposits	50.00
Sams Club	Office Sup	40.94
Sams Club	Other Sup	106.62
Sams Club	Professional Svcs	1,440.08
Sanford	Welfare Rent	500.00
Sanford Clinic	Misc Exp	46.64
Sanford Health Plan	Insurance Admin Fee	3,050.00
Schumm, Marlene	Welfare Rent	650.00
SD Human Svcs	Clinics Auxiliary Svcs	80.80
SDN Com	Data Com	588.30
SDN Com	Telephone	1,441.60
Sentinel Offender	Electronic Monitoring	1,392.08
SF Specialty Hospital	Insurance-Other Costs	239.00
SF Specialty Hospital	Professional Svcs	125.00
SHI International	MacArthur SJC Grant	266.16
Sioux Falls City	Electricity	16.19
Sioux Falls City	Welfare Utilities	229.21
Sioux Falls Ford	Automotive/Small Equip	253.14

10/08/2019

Sioux Valley Energy	Electricity	299.15
Sioux Valley Energy	Road Maint & Material	138.11
Sioux Valley Energy	Tea-Ellis Range	79.61
Sioux Valley Energy	Welfare Utilities	191.79
Spring Hill	Welfare Rent	198.00
Stan Houston Equip	Building Repairs & Maint	135.00
State of SD	Amts Held-Daily Scram	2,130.00
State of SD	Amts Held-Remote Breath	964.00
State of SD	Bulletin Board Svc	206.78
State of SD	Fingerprint/Tax	208.27
State of SD	Memberships	40.00
State of SD	Misc Revenue	90.67
State of SD	Misc Exp	114.00
State of SD	Mug Shots	0.98
State of SD	Sign Supply Inventory	690.08
State of SD	Telephone	94.10
Strange Farrell John	Attorney Fees	1,102.00
Summit Fire Protect	Jail Repairs & Maint	1,370.70
Summit Fire Protect	Outside Repair	1,442.25
Szameit, Alexandra	Interpreters	25.00
Tally Ho Apts	Welfare Rent	1,000.00
Terveen Manufactured	Welfare Rent	325.00
The Experience Rental	Welfare Rent	800.00
Three In One	Professional Svcs	6,240.00
Tower Of David	Welfare Rent	418.00
Town Investments	Welfare Rent	600.00
Transunion Risk & Al	Investigators Exps	183.90
Triple R Industries	Welfare Rent	410.00
Tristate Garage Door	Outside Repair	203.50
Tzadik	Welfare Rent	4,201.39
Vern Eide Motorcars	HIDTA Grant	590.00
Wall Lake Sanitary	Water Sewer	70.00
Walton, Marcus	Attorney Fees	1,344.20
Watkins, Larry R	Welfare Rent	1,000.00
Westport Investors	Welfare Rent	1,000.00
Wilkison Properties	Welfare Rent	500.00
Williamsburg	Welfare Rent	1,382.00
Wyatt Sundvold	Sign Deposits	50.00
Xcel Energy	HS Donations	313.95
Xcel Energy	Welfare Utilities	2,035.92
Yankton County	Return Of Svc	500.00
Yemam, Nassir	Interpreters	56.64
Zabih, Adam	Welfare Rent	600.00
Zuercher Tech	Education & Training	150.00

September Salaries Paid

Commission	Salaries	\$20,751.36
Auditor	Salaries	\$24,913.33
Treasurer	Salaries	\$38,691.53
Information Technology	Salaries	\$36,446.76
States Attorney	Salaries	\$150,940.10
Public Defender	Salaries	\$93,239.80
Public Advocate	Salaries	\$28,760.81
Facilities	Salaries	\$24,077.84
Equalization	Salaries	\$42,091.79
Register Of Deeds	Salaries	\$24,301.61
Human Resources	Salaries	\$12,658.82
Sheriff	Salaries	\$511,566.90
Juvenile Detention Center	Salaries	\$72,736.98
Highway	Salaries	\$68,166.26
Human Services	Salaries	\$59,328.11
Museum	Salaries	\$32,268.46
Planning	Salaries	\$21,733.31
Extension	Salaries	\$1,753.60

10/08/2019

REPORTS

The October 2019 Highway Department Construction Project Monthly Report was received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Heiberger, seconded by Beninga, to approve the following personnel changes. 5 ayes.

New Hires

1. Elizabeth Atkins, Correctional Systems Operator for the Jail, at \$15.50/hour (9/1) effective 10/15/19.
2. Troy Wenzel, Nicholas Gallo, Brady Knodel, Weston Struble, Austin Eulberg, and Travis Wahle as Correctional Officers in Training for the Jail, at \$17.98/hour (12/1) effective 10/15/19.
3. Alexi Miranda, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$17.98/hour (12/1) effective 10/9/19.

Promotions

1. Brooke Goodale, Deputy State's Attorney to Senior Deputy State's Attorney for the State's Attorney's Office, at \$2,735.20/biweekly (22/3) effective 10/9/19.

Step Increases

1. Jason Koistinen, Senior Deputy Public Defender for the Public Defender's Office, at \$2,872.80/biweekly (22/5) effective 10/1/19.
2. Nicholaus Michels, Deputy State's Attorney for the State's Attorney's Office, at \$2,667.20/biweekly (22/2) effective 10/1/19.
3. Tom Hooker, Juvenile Correctional Officer II for the Juvenile Detention Center, at \$20.86/hour (14/3) effective 10/2/19.

ABATEMENTS

Chris Lilla, Director of Equalization, recommended denial of ten (10) abatement applications for the 100% permanent and total veteran exemption under SDCL 10-4-40. A veteran must have been rated 100% permanent and total disabled by the Veteran Affairs Office and have owned their home by November 1, 2017, in order to qualify for an abatement of 2018 taxes payable in 2019. Because the applicants did not purchase their property until after November 1, 2017, the abatements are being recommended for denial. However, the applicants will be given the exemption for 2019 taxes payable in 2020. MOTION by Barth to approve the abatements. Motion died for lack of a second. MOTION by Heiberger, seconded by Karsky, to deny abatements representing the veteran tax exemption for 2018 property taxes payable in 2019 for the following properties: Parcel ID 18341, Parcel ID 23994, Parcel ID 26279, Parcel ID 39409, Parcel ID 70846, Parcel ID 75906, Parcel ID 76496, Parcel ID 78717, Parcel ID 87486, and Parcel ID 87914. By roll call vote: 4 ayes. Barth voted nay.

TAX DEED

Bob Litz, Auditor, requested that RDID 65784 be declared surplus for sale at public auction, have the minimum bid amount approved, and authorize the publication of the Notice of Sale. RDID 65784 was recommended by the Minnehaha County Surplus Property Appraisal Board for sale at public auction. The minimum bid amount was recommended to be \$10,518.67 based on the amount of taxes, specials, and interest owed on the property.

10/08/2019

The board appraised the property to have a value of \$142,000.00. In response to a question from Commissioner Karsky regarding federal lien against RDID 65784, Maggie Gillespie, Senior Deputy State's Attorney, spoke on the responsibility of the purchaser to satisfy any liens against the property and to account for liens in their decision to buy. MOTION by Heiberger, seconded by Karsky, to declare RDID 65784 as surplus for sale at public auction and approve the minimum bid amount for the property. By roll call vote: 5 ayes. MOTION by Beninga, seconded by Heiberger, to authorize the Auditor to publish a Notice of Sale for public auction on October 26, 2019, at 10:00 a.m. 5 ayes.

Bob Litz, Auditor, presented a resolution for the transfer of RDID 63567 to the adjacent property owner. On October 1, 2019, RDID 63567 was declared surplus for the purpose of transfer. The Minnehaha County Surplus Appraisal Board recommended that the property be transferred to the adjacent property owner, who has agreed to the transfer. MOTION by Barth, seconded by Beninga, to approve Resolution MC19-48 to transfer RDID 63567 to the adjacent property owner. By roll call vote: 5 ayes.

RESOLUTION MC19-48

WHEREAS, Minnehaha County holds under Tax Deed proceedings Deed #2604, RDID 63567, covering property legally described as:

The East 18 feet of the North Half (N ½) of Lot 5 in Block 13 of Graves Addition to the City of Dell Rapids, Minnehaha County, South Dakota, according to the recorded plat thereof.

WHEREAS, it is in the best interest of Minnehaha County taxpayers to return this property to the tax roll and attach it to an adjacent property, and

WHEREAS, the adjacent landowner, has agreed to accept and maintain this property, and

WHEREAS, the Minnehaha County Commission, declared the above described property as surplus for transfer; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to issue a Quit Claim Deed thereto and the County Auditor is hereby authorized to abate all outstanding taxes, interest, and penalties levied against this property as described below:

RDID 63567 shall be transferred to Debra Hight and located at 912 North State Avenue, Dell Rapids, SD 57022.

Dated at Sioux Falls, South Dakota, this 8th day of October, 2019.

APPROVED BY THE COMMISSION:

Jean Bender

Chair

ATTEST:

Olivia Larson

Deputy Auditor

5 YEAR TRANSPORTATION AND BRIDGE IMPROVEMENT PLAN

DJ Buthe, Highway Superintendent, presented the Minnehaha County 5 Year (2020-2024) Transportation and Bridge Improvement Plan. Highway staff hosted a public hearing at the Crooks Community Center on Thursday, September 19, 2019. Over one hundred fifty (150) invitations were sent to the townships, communities, fire departments, school boards, etc. One person attended the public hearing. Structure 50-206-200 was added to the

10/08/2019

five year plan due to the bridge inspection finding the structure deficient and needing to be posted at 75% of standard legal loads. The following structures will be scheduled for replacement within the five year plan if the funds are awarded: 50-272-030, 50-208-130, and 50-290-131. MOTION by Barth, seconded by Karsky, to adopt the Minnehaha County 5 Year (2020-2024) Transportation and Bridge Improvement Plan. 5 ayes.

LIAISON REPORT

Commissioner Heiberger reported on attending a Safety & Justice Challenge Conference last week as part of the MacArthur Grant application process. The primary focus of the conference was to put together a five (5) year communication plan. Commissioner Heiberger attended a breakout session regarding Native American relations and attended a jail review workshop.

Commissioner Bender reported that the contract with Lincoln County to house their inmates in the Minnehaha County Jail became effective on October 1, 2019, which helps to fund operational costs.

MOTION by Barth, seconded by Beninga, to recess the Minnehaha County Commission Meeting at 9:49 a.m. 5 ayes.

MOTION by Karsky, seconded by Barth, to reconvene the Minnehaha County Commission Meeting at 9:54 a.m. 5 ayes.

MOTION by Barth, seconded by Heiberger, to enter into Executive Session pursuant to SDCL 1-25-2 (1), (3) and (4). 5 ayes.

MOTION by Beninga, seconded by Barth, to adjourn. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, October 15, 2019.

APPROVED BY THE COMMISSION:

Jean Bender

Chair

ATTEST:

Olivia Larson

Deputy Auditor