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THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. October 27, 2020, pursuant to adjournment on October 20, 2020. Commissioners present were: Bender, Beninga, and Karsky. Commissioners Heiberger and Barth were present via Zoom Videoconference. Also present were Olivia Larson, Commission Recorder, and Maggie Gillespie, Senior Deputy State's Attorney.

MOTION by Karsky, seconded by Beninga, to approve the agenda. By roll call vote: 5 ayes.

#### MINUTES APPROVAL

MOTION by Beninga, seconded by Heiberger, to approve the October 20, 2020, Commission Minutes. By roll call vote: 5 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$2,028,056.03. By roll call vote: 5 ayes.

A&B Business	Lease-Rental Agmt	321.25
A&B Business	Maint Contracts	180.35
Agp Studios	Motels	500.00
Airgas USA	Gas Oil & Diesel	67.23
Airgas USA	Small Tools & Shop Sup	82.70
Airway Svc	Auto/Small Equip	1,276.53
Airway Svc	Gas Oil & Diesel	217.04
Alcohol Monitoring	Electronic Monitoring	1,043.20
All American Towing	Investigators Exps	120.00
American Properties	One Sioux Falls Shelter	2,080.00
Angel, Edward P	Attorney Fees	6,023.45
Apland Trucking	One Sioux Falls Shelter	590.00
Argus Leader Media	Publishing Fees	2,012.92
Armor Correctional	Contract Svcs	34,071.59
Associated Consult	Architect, Engineers, and PMgt	27,140.00
AT&T	Safety & Rescue Equip	43.23
Avera McKennan	Hospitals	10,774.88
Avera McKennan	Physicians	383.07
Avera McKennan	Professional Svcs	1,065.35
Axis Forensic Toxic	Lab Costs	532.00
Beck Motors	Automobiles	32,898.00
Beeners, Keith	One Sioux Falls Shelter	850.00
Bob Barker	Child Care Items	123.84
Bob Barker	Child Care Uniforms	159.89
Boyer Ford Trucks	Auto/Small Equip	264.89
Brennan Hills Town	One Sioux Falls Shelter	1,396.00
Bridgewood Estates	One Sioux Falls Shelter	1,250.00
Brooks Townhomes	One Sioux Falls Shelter	609.00
Builders Supply	Building Repairs & Maint	285.00
Builders Supply	JDC Maint	1,690.00
Butler Machinery	Heavy Equip Repairs & Maint	487.42
Butler Machinery	Truck Repairs & Maint	28.68
Century Business Pro	Maint Contracts	97.22
Centurylink	Telephone	57.17
Centurylink Long Dis	Telephone	178.03
Chasing Willows	Welfare Rent	1,200.00
City Glass & Glazing	JDC Maint	1,313.00
Classic Convenience	Gas Oil & Diesel	43.85
Cms Communications	Data Processing Equip	428.43
Computer Forensic	Attorney Fees	1,320.00
Concrete Materials	Bridge Repair & Maint	99.84

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Constellation	Natural Gas	82.43
Country Meadows SF	Welfare Rent	1,200.00
Dakota Auto Parts	Small Tools & Shop Sup	6.46
Dakota Fluid Power	Auto/Small Equip	159.79
Dakota Law	Attorney Fees	1,408.65
Dalsin	Repair/Renovations	11,034.00
Dell Marketing	Data Processing Equip	3,170.91
Diamond Mowers	Auto/Small Equip	177.90
Dive Rescue Intl	Safety & Rescue Equip	2,264.80
Donahoe Law	Attorney Fees	979.70
Donahoe Law	Child Defense Attorney	339.50
Douglas Street Inves	One Sioux Falls Shelter	815.00
Dressler, Mike	Welfare Rent	800.00
Dynamic Svcs	One Sioux Falls Shelter	1,200.00
EH Hospitality	Motels	280.00
Eich Law	Child Defense Attorney	4,166.67
Election Systems	Election & Office Equip	434.61
Engbrecht, Roger	One Sioux Falls Shelter	675.00
English Law	Attorney Fees	6,000.00
Etterman Enterprises	Small Tools & Shop Sup	289.91
Family Svc	Insurance-Other Costs	1,750.00
Fastenal	Sign Supply Inventory	89.09
Fastenal	Small Tools & Shop Sup	112.20
Fink, Twaine	Welfare Rent	500.00
First Rate Excavate	Contracted Construction	49,913.35
Fred The Fixer	Misc Exp	80.00
Freedom Mortgage	One Sioux Falls Shelter	1,889.86
Galls Quartermaster	Uniform Allowance	160.03
Garretson Gazette	Publishing Fees	946.04
George, Aaron	One Sioux Falls Shelter	1,250.00
George, Aaron	Welfare Rent	500.00
Global Tel Link	Telephone	5.64
Goebel Printing	Office Sup	332.82
Goeden Prop II	One Sioux Falls Shelter	1,220.00
Greater Sioux Falls	Memberships	200.00
Guzman, Sandra V	Interpreters	120.75
Hanson, Julie A	One Sioux Falls Shelter	1,189.00
Hasseler, Kenneth D	Psych Evals	3,865.00
Hava House	Welfare Rent	800.00
Heidepriem Purtell	Attorney Fees	649.20
Helseth, Ramona G	Bd Exp Fees Minnehaha	264.00
Heritage Funeral Hom	Burials	4,600.00
Hewlett Packard	Data Processing Equip	594.00
Home Depot Credit	Auto/Small Equip	188.83
HOV Svcs	Microfilming	918.65
Humboldt Fire & Amb	Transportation	300.00
Hunters Gate	One Sioux Falls Shelter	1,564.00
Hurd BV	One Sioux Falls Shelter	2,275.00
Hurtgen, Timothy T	Welfare Rent	500.00
HyVee	Pharmacies	55.82
I State Truck Center	Parts Inventory	2,040.31
Idaho Housing	One Sioux Falls Shelter	1,815.82
Identity Automation	Professional Svcs	974.02
Institutions Svc	Jail Repairs & Maint	3,429.19
Intek	Contract Svcs	32,711.64
Intek	COVID Exps	3,660.00
ISI	Interpreters	100.00
Jans Corporation	Correction Ctr Repairs & Maint	1,400.00
JCL Solutions	JDC Custodial Sup	137.24
Jefferson Partners	Transportation	951.00

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Johnson, Erin M	Bd Exp Fees Minnehaha	6,526.50
Johnson, Erin M	Crisis Intervention Program	47.50
Judee Estates	One Sioux Falls Shelter	1,071.00
Katterhagen, Mark	Bd Exp Fees Yankton	117.00
Kauffman, David W Ph	Psych Evals	1,750.00
Killarney Crossings	One Sioux Falls Shelter	905.00
Knecht, Andrew J	Attorney Fees	1,794.50
Kone	Contract Svcs	9,270.00
Kone	Maint Contracts	970.92
Konop, Brett	Welfare Rent	500.00
Kruse Law	Attorney Fees	608.40
Kruse Law	Child Defense Attorney	4,166.67
Kurita America Hold	Building Repairs & Maint	29.95
Kyle Sexe	Taxable Meal Allowances	14.00
Lassegaard, Samuel C	One Sioux Falls Shelter	600.00
Laughlin Law	Attorney Fees	310.80
Lewno Law	Bd Exp Fees Yankton	1,339.00
LG Everist	Bridge Repair & Maint	473.38
Lilla, Chris	Taxable Meal Allowances	14.00
Litz, Bob	Postage	8.30
Lockwood, Darcy	Bd Exp Fees Yankton	90.00
Lockwood, Darcy	Transportation	27.00
Loucks Associates	Professional Svcs	1,590.00
Luther, Jeff	Medical Director	2,500.00
Lutheran Social Svcs	Diversion Programs	988.92
Lutheran Social Svcs	Evening Report Center	4,482.90
Lutheran Social Svcs	Shelter Care/Reception Center	87,695.10
Mac's Hardware	Bridge Repair & Maint	48.36
Majestic Ridge	One Sioux Falls Shelter	830.00
Marcy Williamson	Misc Revenue	550.00
Marsh & McLennan	Property & Liability	1,000.00
Medstar Paramedic	Transportation	3,200.00
Menard	Bldg/Yard Repair & Maint	26.94
Menard	Park & Recreation Material	84.45
Metro Communications	Clinics Auxiliary Svcs	80.00
Midamerican Energy	Natural Gas	89.32
Midwest Alarm	Outside Repair	318.84
Minnehaha County	Prisoner/Bond Accounts	20.00
Mitchell Repair	Small Tools & Shop Sup	4,327.49
Motorola Solutions	Homeland Security	99,974.02
Mr Cooper Group	One Sioux Falls Shelter	1,337.82
Multicultural Center	Interpreters	55.00
New Century Press	Publishing Fees	1,235.87
Northeast Investment	One Sioux Falls Shelter	1,850.00
Novak	Trash Removal	3,611.76
Nybergs Ace Hardware	Misc Exp	23.86
Oconnor, Charles	Homeland Security	7,500.00
Olivier Miles Holtz	Attorney Fees	661.40
Olson Law	Attorney Fees	54.00
Omaha Hardwood Lumb	Program Activities	1,056.32
One Sky	Bldg/Yard Repair & Maint	3.39
Oreilly Auto Parts	Auto/Small Equip	52.68
Parsons Transport	Truck Repairs & Maint	2,494.80
Penbrooke Place Apt	One Sioux Falls Shelter	1,491.38
Pettigrew Heights	One Sioux Falls Shelter	655.00
Pfeifle, Samuel	One Sioux Falls Shelter	1,800.00
Piedmont Plastics	Program Activities	1,280.00
Pioneer Enterprises	Burials	6,000.00
Pomps Tire Svc	Auto/Small Equip	642.17
Prestox	Outside Repair	261.00

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Prestox	Professional Svcs	61.00
Price, Thomas L	Attorney Fees	2,400.00
Price, Thomas L	Professional Svcs	2,400.00
Quail Hollow Town	One Sioux Falls Shelter	618.00
Qualified Presort	Postage	364.95
Quill Corporation	Office Sup	315.75
Raa Certification	Education & Training	300.00
Red Oak Properties	Welfare Rent	500.00
Redwood Court	One Sioux Falls Shelter	1,331.00
Reede Construction	Contracted Construction	1,011,472.20
Reliance Telephone	Telephone	1.75
Renneberg Hardwoods	Program Activities	244.40
Residence At Green	Welfare Rent	906.00
Reynolds Law	Child Defense Attorney	4,166.67
Rosecrest	One Sioux Falls Shelter	4,245.00
Sanford	One Sioux Falls Shelter	3,900.00
Sanford Clinic	Contract Svcs	25,180.73
Sanford Clinic	Other Medical Svcs	102.20
Schmuck, Jan	Bd Exp Fees Minnehaha	256.00
Sioux Empire Fair	Misc Exp	12,500.00
Sioux Falls City	Electricity	12,807.37
Sioux Falls City	Gas Oil & Diesel	115.60
Sioux Falls City	One Sioux Falls Shelter	2,099.99
Sioux Falls City	Water Sewer	14,618.51
Sioux Falls City	Welfare Utilities	885.51
Sioux Falls Rubber	Notary Exp	103.50
Sioux Falls Treatmen	Pharmacy-MAT	84.00
Skyler Earleystonear	Business Travel	100.00
Solomon, Ghirmay Z	Interpreters	70.00
Southeastern Behav	Professional Svcs	1,550.00
Spring Hill	Welfare Rent	353.00
Staples	COVID Exps	81.98
State of SD	Amts Held Daily Scram	5,769.00
State of SD	Amts Held Remote Breath	2,925.00
State of SD	Books	440.00
State of SD	Data Communications	255.00
State of SD	Notary Exp	150.00
State of SD	Outside Repair	7.35
State of SD	Printing/Forms	703.14
State of SD	Telephone	29.25
Strange Farrell John	Attorney Fees	2,286.95
Streichers	Uniform Allowance	822.99
Streichers	Volunteer Pers Items	95.91
Summit Fire Protect	Safety & Rescue Equip	176.50
Summit Food Svc	Board Of Prisoners Meals	236,819.61
Summit Food Svc	Inmate Sup	204.34
Sunset Law Enforce	Ammunition	252.00
Tally Ho Apts	One Sioux Falls Shelter	1,250.00
Thomson Reuters We	Books	56.28
Thomson Reuters We	Legal Research	1,847.86
Thomson Reuters We	Subscriptions	255.98
Three Falls	Welfare Rent	1,300.00
Tiede, Pamela	Bd Exp Fees Minnehaha	184.00
Tristate Garage Door	Jail Repairs & Maint	2,335.00
Tri-State Nursing	Professional Svcs	2,766.77
TSP	Repair/Renovations	2,166.25
Two Way Solutions	Communication Equip Repair	7,214.16
Tzadik Sioux Falls P	One Sioux Falls Shelter	1,750.00
Tzadik Taylors Place	One Sioux Falls Shelter	637.00
Tzadik Taylors Place	Welfare Rent	700.00

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US Foods	Other Sup	56.10
US Foods	Professional Svcs	1,187.67
Vanderpol Bailey, Me	Professional Svcs	450.00
VB Falls Park Apts	One Sioux Falls Shelter	2,450.00
VB Falls Terrace	Welfare Rent	700.00
VB Tower	One Sioux Falls Shelter	1,027.00
VB Tower	Welfare Rent	1,308.00
Victory Supply	Inmate Sup	653.38
Walgreens	Pharmacies	96.95
Walmart Stores	Pharmacies	39.48
Waterbury Plbg	Building Repairs & Maint	192.60
Weerheim Law	Bd Exp Fees Minnehaha	3,306.00
West 41St Commons	One Sioux Falls Shelter	1,748.50
Windsor Heights Apt	One Sioux Falls Shelter	645.00
Xcel Energy	Electricity	69,595.36
Xcel Energy	One Sioux Falls Shelter	3,511.97
Xcel Energy	Welfare Utilities	202.98

## REPORTS

The Minnehaha County/Lincoln County Human Services 3<sup>rd</sup> Quarter Report, the September 2020 Juvenile Detention Center Report, and the 2020 3<sup>rd</sup> Quarter Juvenile Detention Center Report were received and placed on file in the Auditor's Office.

## PERSONNEL

MOTION by Heiberger, seconded by Barth, to approve the following personnel changes. By roll call vote: 5 ayes.

### Step Increases

1. Staci Peters, Museum Events Coordinator for the Museum, at \$24.92/hour (14/9) effective 10/31/2020.
2. Benjamin Baxa, Correctional Officer for the Jail, at \$28.20/hour (13/16) effective 9/6/2020.
3. Robert Olson, Correctional Officer for the Jail, at \$28.20/hour (13/16) effective 9/12/2020.
4. Alexi Miranda, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$18.99/hour (12/2) effective 10/9/2020.
5. Eli Show, Museum Preparator for the Museum, at \$26.18/hour (17/5) effective 11/2/2020.
6. Tyson Anderson, Sergeant for the Jail, at \$29.61/hour (20/4) effective 6/29/2020.
7. Darrell Jonas, Highway Maintenance Team Member for the Highway Department, at \$23.71/hour (12/11) effective 11/9/2020.
8. Cole Powell, Corporal for the Jail, at \$24.31/hour (17/2) effective 10/19/2020.

### Other

1. To correct the step increase listed on the 10/20/2020 commission memo for Alexander Corrie to Corrie Alexander, Deputy Sheriff for the Sheriff's Office, at \$26.18/hour (17/5) effective 10/22/2020.

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Carey Deaver, Human Resources Director, presented Administrative Services Agreements with Horizon Agency, Sanford Health Plan, Avera Health Plans, Inc. dba Avera Health Plans Benefit Administrators, and UMR, Inc. for the County's self-funded group health plan.

The agreement with Horizon Agency is to work with the county's third-party administrator and the care systems to assist in addressing claim processing and network issues. The agreement provides for a \$6.50 per employee per month fee for network management; which is the same rate as the current agreement. The only change from the current agreement would be the updated term dates commencing on January 1, 2021, and remaining effective until December 31, 2023.

Sanford Health Plan is one of the care systems for the Minnehaha County's self-insured health plan. The agreement with Sanford reflects a fee increase of 10% for network re-pricing, customer services, pre-certification, utilization management, and case management services. Because the fees will not increase in 2022 or 2023, the increase averages less than 3.5% each year.

Avera Health Plans, Inc. dba Avera Health Plans Benefit Administrators is one of the care systems for the Minnehaha County's self-insured health plan. The new agreement would be the fourth amendment to the original Administrative Services Agreement and would increase between 2.5% and 2.7% each year for network repricing and customer service support fees. Fees for utilization management and large case management will increase between 2.4% and 2.8% each year.

UMR is the third party administrator who processes payments and explanations of benefits for the County. The Financial Renewal and Terms Amendment to the Administrative Services Agreement for the county health plan with UMR, Inc. reflects a medical claims increase of 3% in 2021 and 2% in both 2022 and 2023. Additionally, there will be a 2% increase of the stop loss interface fee for 2022 and 2023.

MOTION by Beninga, seconded by Karsky, to authorize the Chair to sign the following agreements: the Administrative Services Agreement between Minnehaha County and Horizon Agency beginning January 1, 2021 and ending December 31, 2023; the Administrative Services Agreement between Minnehaha County and Sanford Health Plan effective January 1, 2021 and ending on December 21, 2021 with automatic renewals for additional one year terms; the Fourth Amendment to the Administrative Services Agreement between Minnehaha County and Avera Health Plans, Inc. dba Avera Health Plans Benefit Administrators effective January 1, 2021, and ending December 31, 2023; and the Financial Renewal and Terms Amendment to the Administrative Services Agreement with UMR, Inc. effective January 1, 2021. By roll call vote: 5 ayes.

#### LEGISLATIVE AUDIT REPORT

Joshua Shellum, Auditor for South Dakota Department of Legislative Audit, reported on the Management Letter and Communications Letter that summarize the findings of the fiscal and compliance audit for Minnehaha County 2019 year end.

#### BUDGET SUPPLEMENT

Lori Montis, Human Services Assistant Director, via teleconference, requested an automatic budget supplement for funds awarded to the County by the City of Sioux Falls through the One Sioux Falls Fund. To date, approximately \$400,000 was accepted from the One Sioux Falls Fund with approximately \$398,000 spent to help approximately 365 households with rent, utilities, and mortgage assistance. MOTION by Karsky, seconded by Beninga, to approve an automatic budget supplement in the amount of \$288,000 for One Sioux Falls monies from 4110000-369025, Private Grants, to 4110000-422925, One Sioux Falls-Shelter. By roll call vote: 5 ayes.

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#### OWNER AUTHORIZED TRANSFER

Carol Muller, Commission Administrative Officer, requested the approval of a change order in the form of an Owner Authorized Transfer (OAT) #0129 for the Minnehaha County Jail Expansion with JE Dunn to provide remediation in the event of heavy rainfall. The OAT results in a total cost of \$520,012.05 for north frontage improvements including a 30-inch wall, a flood gate, and a collection/pump system. The funds for the additional cost will come from the construction contingency. MOTION by Karsky, seconded by Beninga, to approve Owner Authorized Transfer #0129 with JE Dunn Construction Company at a cost of \$520,012.05 for north frontage improvements. By roll call vote: 5 ayes.

#### WORK ORDERS

DJ Buthe, Highway Superintendent, via Zoom Videoconference, requested approval of Tyler Technologies Work Orders for Contract Management and Project Accounting modules. Highway project funding issues were discovered in June 2020. To remedy the issues, it was determined the two additional modules through the County's MUNIS provider, Tyler Technologies, was needed. The modules are specifically designed for the management of project financials and will assist the Highway Department in cost tracking for all contracted services, in-house maintenance, and purchasing. Monte Watembach, Information Technology Director, via teleconference, spoke on his support of the Highway Department purchasing the additional modules. MOTION by Beninga, seconded by Karsky, to authorize the Chair to sign the Tyler Technologies Work Orders for Contract Management and Project Accounting modules at a total one-time cost of \$26,770 and a total annual fee of \$1,361. By roll call vote: 5 ayes.

#### AGREEMENTS

DJ Buthe, Highway Superintendent, via Zoom Videoconference, presented an agreement between the State of South Dakota and Minnehaha County for reimbursement to the County for maintenance and repair costs related to Highway Project No. MC20-02. The Highway Department completed 15.9 miles of asphalt mill and overlay as part of the County's pavement preservation program. A portion of the work was done on the Crooks/Renner 1-90 Exit. The South Dakota Department of Transportation will reimburse the County in the amount of \$20,413.02 for the 630 feet of asphalt mill and overlay done. MOTION by Barth, seconded by Karsky, to authorize the Chair to sign the Reimbursement Agreement between Minnehaha County and the State of South Dakota Department of Transportation in the amount of \$20,413.02 for County Highway Project MC20-02. By roll call vote: 5 ayes.

Craig Dewey, Assistant Commission Administrative Officer, presented an Interim Agreement between Minnehaha County and JLG Architects for the Administration and Extension Building Remodel. The Interim Agreement will remain in effect until a full agreement for the remodel can be finalized. Per the Interim Agreement, JLG Architects will provide three steps of services to develop conceptual and schematic level documents, design development level documents, and complete construction documents. The preliminary project budget is \$4.6 to \$5 million for the Administration Building and \$234,000 to \$648,000 for the Extension Building. MOTION by Beninga, seconded by Heiberger, to authorize the Chair to sign the Interim Agreement between Minnehaha County and JLG Architects for the Administration and Extension Building Remodel beginning October 21, 2020, and ending November 30, 2020. By roll call vote: 5 ayes.

#### LIAISON REPORT

Commissioner Barth reported on the October 26, 2020, Planning Commission Meeting where items were approved including an Air B&B.

Commissioner Karsky reported on the October 27, 2020, Public Defender's Advisory Board Meeting he and Commissioner Heiberger attended. Although the budget is doing well, there have been seven homicides since March. This is expected to cause expenditures to increase greatly in future years. Space needs were discussed

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including the conversion of physical files to electronic and the possibility of remodeling the lower level of the building.

Commissioner Bender reported on sitting in on interviews for the Jail's new medical provider. A contract will be negotiated with a local provider and be brought forward to the Commission for final approval.

#### NEW BUSINESS

Commissioner Bender reported that, as a result of the Audit Report received from the South Dakota Department of Legislative Audit, Moody's has given Minnehaha County an A1 rating. This rating indicates that the County's bonds are high quality and subject to low credit risk.

#### OLD BUSINESS

Commissioner Karsky reported there will be no Commission Meeting on November 3, 2020, due to the General Election.

Commissioner Bender reported the burn ban was lifted thanks to the recent moisture in the County.

MOTION by Beninga, seconded by Karsky, to adjourn. By roll call vote: 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday November 10, 2020.

#### APPROVED BY THE COMMISSION:

Jean Bender

Chair

#### ATTEST:

Olivia Larson

Deputy Auditor