

THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. December 28, 2021, pursuant to adjournment on December 21, 2021. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Kym Christiansen, Commission Recorder, and Eric Bogue, Chief Civil Deputy State's Attorney.

MOTION by Barth, seconded by Beninga, to approve the agenda. 5 ayes.

MOTION by Heiberger, seconded by Bender, to approve the December 21, 2021, Commission meeting minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$1,201,144.69. 5 ayes.

A&B Business Solut, Lease-Rental Agmt 89.51; Advanced Moving, Homeless Initiatives 295.00; AGP Studios, Welfare Rent 1,670.00; Airway Svc, Auto/Small Equip 354.55; Airway Svc, Gas Oil & Diesel 91.44; Automatic Building, Correction Ctr Repairs & Maint 159.18; Automatic Building, Security Alarm 106.12; Automatic Building, VOA Dakotas 159.18; Autumn Park Apt, Welfare Rent 1,784.73; Avera Mckennan, Hospitals 11,936.00; Avera Mckennan, Other Medical Svcs 77.84; Avera Mckennan, Physicians 354.32; Avera Mckennan, Psych Evls 2,250.00; Axis Forensic Toxic, Lab Costs 645.00; Bob Barker Company, Inmate Sups 595.04; Budget Auto Repair, Auto/Small Equip 390.17; Builders Sup Comp, Building Repairs & Maint 1,702.51; Builders Sup Comp, Jail Repairs & Maint 4,789.12; C & R Sup, Truck Repairs & Maint 50.64; Century Business Pro, Lease-Rental Agmt 203.84; Centurylink, Telephone 58.16; Chagolla, Albert, Interpreters 25.00; Chapel Hill Funeral, Burials 2,000.00; CJ Sayles, Store Inventory 787.58; Concrete Materials, Grounds & Parking Repair 9.39; CRP Properties, Welfare Rent 650.00; Dakota Sup Group, Jail Repairs & Maint 3,120.00; Dematteo Law Firm, Attorney Fees 178.20; DGR Engineering, Architects & Engineers 6,000.00; Double H Paving, Snow Removal 11,770.75; Dust Tex Svc, Janitorial Chemical Sups 21.12; EH Hospitality, Motels 525.00; Election Systems, Software/Licensing 4,100.00; Etterman Enterprises, Parts Inventory 161.49; Etterman Enterprises, Small Tools & Shop Sups 146.74; Fastenal Company, Small Tools & Shop Sups 244.33; G & R Controls, Jail Repairs & Maint 882.68; Gideons Promise, Education & Training 850.00; Goebel Printing, Printing/Forms 426.41; Goosman Law Firm, Child Defense Attorney 1,237.50; Gunner, Andrea, Court Reporters 367.20; Guzman, Sandra V, Interpreters 79.17; Henry Carlson Constr, Construction Costs 708,879.00; Henry Carlson Constr, Jail Repairs & Maint 8,658.81; Henry Carlson Constr, Juvenile Detention Ctr 5,896.35; Henry Carlson Constr, Repair/Renovations 6,051.81; Hofer, Julie, Business Travel 609.78; Hometown Investments, Welfare Rent 660.00; Hyvee, Program Activities 217.26; I State Truck Center, Truck Repairs & Maint 25.76; IMEG Corp, Architects & Engineers 3,783.75; Integrated Technolog, Contract Svcs 324.00; Integrated Technolog, HHS Maint 81.00; Integrated Technolog, JDC Maint 81.00; Interstate Commercial, Jail Repairs & Maint 110.00; Interstate Office, Office Sups 122.70; IS Restaurant Equip, Jail Repairs & Maint 352.97; ISG, Architect, Engineers, and PMgt 22,992.50; JCL Solutions, Inmate Sups 1,008.13; JD Property Solution, Welfare Rent 1,115.00; Jeff Larson Law, Attorney Fees 2,680.80; JLG Architects, Administration Bldg 2,400.00; JLG Architects, Architect, Engineers, and PMgt 5,428.75; Knecht, Andrew J, Attorney Fees 1,702.80; Knecht, Andrew J, Child Defense Attorney 2,348.40; Krista Leidholt, Donations 299.52; Lassegaard, Samuel C, Welfare Rent 2,010.00; Lexisnexis Matthew B, Subscriptions 515.00; Lynn, Jackson, Shult, Attorney Fees 128.70; Maeschen, Joseph, Taxable Meal Allowances 20.00; Meadow Ridge Apt, Welfare Rent 700.00; Medstar Paramedic, Transportation 400.00; Metro Comms, Clinics - Auxiliary Svcs 320.00; Metro Comms, Misc Exp 196,824.51; Micheal'S Purple Pet, Jail Repairs & Maint 100.00; Micheal'S Purple Pet, Outside Repair 200.00; Midamerican Energy, Welfare Utilities 255.16; Midland, JDC Maint 195.31; Minnehaha County, Auto/Small Equip 33.49; Minnehaha County, Gas Oil & Diesel 144.05; Minnehaha County, Misc Exp 2.99; Nybergs Ace Hardware, Building Repairs & Maint 8.54; Oreilly Auto Parts, Parts Inventory 111.86; Prestox, Outside Repair 261.00; Price, Thomas L, Professional Svcs 2,400.00; Pride Neon, Building Repairs & Maint 130.00; Qualified Presort, Postage 65.39; Quality Efficiencies, Welfare Rent 947.00; R&L Sup, Jail Repairs & Maint 1,009.89; Redwood Court, Welfare Rent 1,631.00; Roemen'S Auto, Auto/Small Equip 4.99; Sanford, Clinics - Auxiliary Svcs 87.12; SD Human Svcs, Clinics - Auxiliary Svcs 7.00; SD State Bar, Memberships 250.00; Seth Buck, Misc Revenue 300.00; SF Specialty Hospit, Recruitment 122.00; Sionics Weapon Syst, Fed Drug Funds 15,892.17; Sionics Weapon Syst, Safety & Rescue Equip 3,222.63; Sioux Falls City, Electricity 10,634.61; Sioux Falls City, Water - Sewer 13,982.47; State Of SD, Amts Held-Daily Scram 3,633.00; State Of SD, Amts Held-Remote Breath 823.00; State Of SD, Architects & Engineers 2,039.19; State Of SD, Outside Repair 4.20; Summit Fire Protect, Jail Repairs & Maint 484.75; Summit Fire Protect, Safety & Rescue Equip 196.00; Summit Food Svc, Inmate Sups

139.58; Tegra Group, Administration Bldg 9,115.50; Tegra Group, Architect, Engineers, and PMgt 17,515.50; Thomson Reuters, Books 60.20; Thomson Reuters, Legal Research 1,721.18; Tomacelli'S Too, Jury Fees 136.02; Transource Truck, Truck Repairs & Maint 565.32; Two Way Solutions In, Auto/Small Equip 197.99; Two Way Solutions In, Truck Repairs & Maint 92.98; Tzadik Sioux Falls I, Welfare Rent 5,092.50; University Park Lega, Professional Svcs 975.00; Verizon Wireless, Investigators Exps 100.00; Volunteers Of Americ, Welfare Rent 1,600.00; Vuong Law, Attorney Fees 524.70; Walter, Max, Child Defense Attorney 272.25; Walton, Marcus, Attorney Fees 1,653.30; Weerheim Law Office, Bd Exp Fees (Minnehaha) 4,731.00; Weerheim Law Office, Crisis Intervention Program 104.50; Westwood Limited Par, Welfare Rent 1,328.00; Xcel Energy, Electricity 55,989.38; Xcel Energy, Welfare Utilities 1,621.77; Zishka, Adam, Business Travel 336.00.

PERSONNEL

MOTION by Heiberger, seconded by Barth, to approve the following personnel actions. 5 ayes.

New Hires

1. Isabell Ford, variable hour Juvenile Correctional Worker for the Juvenile Detention Center, at \$16.00/hour effective 12/27/2021.
2. To hire the following individuals as Correctional Officers for the Jail at \$20.46/hour (13/1) effective 1/3/2022.
Grace Abma, Makenna Allen, Chaundra Barron, Amanda King, Ryan King

Step Increases

1. Cody Parker, Highway Maintenance Team Member for the Highway Department, at \$20.46/hour (12/3) effective 12/30/2021.
2. Scott Berg, Highway Maintenance Team Member for the Highway Department, at \$26.18/hour (12/13) effective 1/4/2022.
3. Lavonne Robinson, Administrative Clerk for the Human Services Department, at \$23.14/hour (9/14) effective 12/27/2021.
4. Rebecca Bradfeldt, Caseworker for the Human Services Department, at \$33.52/hour (16/15) effective 12/25/2021.
5. Emmanuel Gutierrez, Caseworker for the Human Services Department, at \$33.52/hour (16/15) effective 12/25/2021.
6. Corey DeGroot, Correctional Officer for the Jail, at \$23.14/hour (13/6) effective 1/2/2022.
7. Julie Hofer, Public Advocate for the Public Advocate's Office, at \$4,592.00/biweekly (25/10) effective 12/17/2021.
8. Dylan Westerbur, Deputy Sheriff for the Sheriff's Office, at \$26.18/hour (17/3) effective 12/30/2021.
9. Scott Dubbe, Sergeant for the Sheriff's Office, at \$37.91/hour (20/12) effective 12/31/2021.
10. Colleen Albrecht, Paralegal for the State's Attorney's Office, at \$28.06/hour (16/9) effective 12/18/2021.
11. Patricia Allen, Custodian for the Facilities Department, at \$20.46/hour (7/13) effective 12/27/2021.

12. Mark Kriens, Facilities Director for the Facilities Department, at \$3,959.20/biweekly (24/8) effective 11/21/2021.

Other Salary Changes

1. To amend the hire date for Matthew Balk, variable hour Juvenile Correctional Worker for the Juvenile Detention Center, at 1/10/2022.

ABATEMENTS

Upon the request of Kyle Sexe, Deputy Director of Equalization, MOTION by Barth, seconded by Beninga, to approve an abatement of Veteran Exemption PO 10-4-40, Parcel 59531, 2020 Property Taxes, \$2,251.62. By roll call vote: 5 ayes.

PUBLIC COMMENT

Robert Wilson, Fargo, ND, former Minnehaha County employee was present to say hi to Commissioners.

Theresa Pesce, Sioux Falls, SD, spoke about keeping the elections honest and open in the community and waiting to know how the money is stated to go prior the funds being spent and how to learn about where the money is going when spent.

HEARING FOR BUDGET SUPPLEMENTS

Susan Beaman, Finance & Budget Officer, gave a briefing for the public hearing on various supplements to the FY2021 budget. No one from the public spoke in favor of or in opposition. MOTION by Heiberger, seconded by Barth, to Approve Resolution MC 21-70, For Supplemental Budget. By roll call vote: 5 ayes.

RESOLUTION MC21-70 FOR SUPPLEMENTAL BUDGET

WHEREAS it is necessary to supplement the 2021 Annual Budgets in order to carry on the indispensable functions of Minnehaha County; and

WHEREAS, the adoption of the proposed Supplemental Budget was duly considered by the Minnehaha County Commission on the 28th day of December, 2021, at 9:15 a.m., in the Commission Meeting Room, pursuant to due notice; now, therefore, be it

RESOLVED by the Minnehaha County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

From the General Fund to the following budgets:

2130000-422180	Coroner-Transportation	\$ 20,000
2130000-422280	Coroner-Lab Costs	\$ 3,500
2151000-422275	Juvenile Alternatives-Shelter Care	\$ 10,000
1320000-411005	Pre-Trial Services-Overtime	\$ 6,500
1320000-428015	Pre-Trial Services-Telephone	\$ 2,000
2120000-422145	Jail-Contract Services	\$ 100,000
5122000-415000	Museum Operations-Group Insurance	\$ 9,000
Total General Fund		\$ 151,000

From the Domestic Abuse Fund to the following budgets:

4340000-429000	Domestic Abuse-Misc. Expense	\$ 1,965
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Total Domestic Abuse Fund		\$ 1,965
From the E-911 Fund to the following budgets:		
2250000-429000	E-911-Miscellaneous Expense	\$ 4,295
Total E-911 Fund		\$ 4,295

Dated this 28th day of December, 2021

APPROVED BY THE COUNTY COMMISSION:

Cindy Heiberger	Gerald Beninga
Jeff Barth	Dean Karsky

Jean Bender

ATTEST:

Kym Christiansen
Deputy Auditor

SUPPLEMENTS

Susan Beaman, Finance & Budget Officer, explained that the 2021 expenses that are eligible for reimbursement under the American Rescue Plan Act would not be submitted for consideration due the Auditor's Office concerns of being fully compliant with Federal grant requirements. Ms. Beaman mentioned appropriate contact language as a compliance concern.

Joe Bosman, Deputy Sheriff Captain, was present to request supplements to various expenditure accounts for reimbursement of the Emergency Management budget as part of grant programs. MOTION by Beninga, seconded by Bender, to supplement from the General Fund to the following expenditures in the Emergency Management Budget: Account 2220000/429850, \$187,092.48, Homeland Security Grant-Reimbursement for Projects; Account 2220000/434110, \$6,416.81, State Grants-Reimbursement for Projects; Account 2220000/429235, \$3,335.50, Police Reserve Donations-Fund Received; Account 2220000/429240, \$2,150.00, Rescue Squad Donations-Funds Received. By roll call vote: 5 ayes.

Joe Bosman, Deputy Sheriff Captain, was present to request supplements to various expenditure accounts for reimbursement of funds to the Sheriff's Office and Jail budget as part of grant programs. MOTION by Bender, seconded by Heiberger, to supplement from the General Fund to the following expenditures in the Sheriff's Budget and Jail Budget: Account 2110000/42839, \$49,122.00, Byrne/JAG Grant-2021 Byrne/JAG Allocation; Account 2110000/429845, \$32,752.72, HIDTA Grant-Equipment, Training, Supplies for Program; Account 2110000/411000, \$45,948.44, HIDTA Grant-Personnel Cost Reimbursement; Account 2110000/4110000, \$29,014.86, Domestic Violence Grant-Personnel Cost Reimbursement; Account 2110000/429050, \$8,750.00, Tea-Ellis Range-Outside Agency Contributions to Range; Account 2110000/434320, \$960.80, Safety & Rescue Equipment-SFPD Portion of Mobile Command Post; Account 2110000/429125, \$2,500.00, Donation Fund-Fund Received; Account 2110000/425055, \$12,786.56, Automotive/Small Equipment-Patrol-Insurance Payments from Accidents; Account 2110000/425055, \$685.80, Automotive/Small Equipment-Patrol-SD Soybean Tire Reimbursement; Account 2120000/425055, \$9,026.85, Automotive/Small Equipment-Jail-Insurance Payment from Accident; Account 2110000/411005, \$27,655.80, USM Overtime, US Marshal Task Force Reimbursement; Account 2110000/411005, \$11,985.16, Highway Safety Overtime-Highway Safety Grant Reimbursement; Account 2120000/426140, \$500.00, Cleaning Supplies-Jail-Lysol Wipes Rebate; Account 2120000/427000, \$678.50, Travel Expenses-Jail/Reimbursement for Out of State Travel; Account 2116000/411000, \$19,000.00, COSSAP Grant-Full Time Salaries; Account 2116000/412000, \$1,500.00, COSSAP Grant-Social Security/Medicare; Account 2116000/413000, \$1,100.00, COSSAP Grant-Retirement; Account 2116000/422145, \$121,500.00, COSSAP Grant-Contract Services; Account 2116000/429136, \$14,160.00, COSSAP Grant-Indirect Charge; Account 2116000/434300, \$2,777.00, COSSAP Grant-Office Equipment. By roll call vote: 5 ayes.

Susan Beaman, Finance & Budget Officer, presented the supplement to expenditure account for reimbursement of the Human Services budget. MOTION by Heiberger, seconded by Beninga, to supplement from the General Fund to the following expenditure in the Human Service Budget: Account 4110000/422900 & 4112000/422905, \$100,000.00, SD Cares-SD Cares. By roll call vote: 5 ayes.

Susan Beaman, Finance & Budget Officer, presented budget supplements needed to close out the year for various items which are reimbursements and pass-through dollars. MOTION by Heiberger, seconded by Beninga, to approve the following supplements from the General Fund to Election, Human Services, and Safe Home Fund Budgets: Account 1210000/434335, \$25,153.35, Election-Donation-In-Kind Donation from Secretary of State for election equipment; Account 4110000/429075, \$2,450.00, Human Services-Donations-Donations to Human Services; Account 4110000/429070, \$4,500.00, Human Services-Bus Passes-Reimbursement from various organizations for printing bus passes donated to Minnehaha County; Account 435000/429085, \$865.54, Safe Home-Donations-Donations to Safe Home; and to approve the following supplement from the Pass-Thru Grants Fund to the Pass-Thru Grants budget: Account 1490000/429820, \$115,122.00, ICWA Grant-Federal and State Grants awards to provide expert witness services. By roll call vote: 5 ayes.

INTERFUND TRANSFERS

Upon request of Susan Beaman, Finance & Budget Officer, MOTION by Beninga, seconded by Barth, to Authorize a Transfer of \$30,000 from the General Fund to the COSSAP Fund. By roll call vote: 5 ayes.

Upon request of Susan Beaman, Finance & Budget Officer, MOTION by Bender, seconded by Barth, to Authorize a Transfer of \$75,500 from the General Fund to the Capital Projects Fund. By roll call vote: 5 ayes.

Upon request of Susan Beaman, Finance & Budget Officer, MOTION by Bender, seconded by Barth, to Authorize a Transfer of \$75,000 from the General Fund to the 24/7 Sobriety Fund. By roll call vote: 5 ayes.

BUDGET SUPPLEMENT

Susan Beaman, Finance & Budget Officer, presented a request for authorization of supplement budget short-falls with personnel savings. The Public Defender is requesting \$17,500 in personnel savings budget to fund furniture upgrades related to the Annex Building renovation project. MOTION by Heiberger, seconded by Beninga, to Authorize Unused Personnel Savings Budget Appropriation to be used for Operational Expenses in the Public Defender's Office Budget. By roll call vote: 4 ayes 1 nay Barth.

BRIEFING

Ben Kyte, Auditor, gave a briefing on the upcoming debt issuance and refinancing. On August 25, 2020, the Minnehaha County Commission adopted Resolution 20-59 authorizing the issuance of up to \$25,000,000 in bonds to finance the construction of a new Highway Shop and to complete a remodeling of the Extension Building. Initial financing was issued on December 1, 2020, to complete the projects. Tegra, Construction Manager at Risk, has been able to provide the County with cash flow forecast as the projects have progressed to allow the Auditor's Office to finalize the funding needs to complete the projects. The forecast shows a need for approximately \$6,000,000 of additional funding to complete these two projects with funding needed by the end of March, 2022. The Auditor's Office is recommending a bond issuance of \$6,000,000 for issuance on or before February 28, 2022. Additionally, the Auditor's Office has reviewed the outstanding bonds that eligible for refinancing to determine if more favorable interest rates could be achieved. One bond has been identified as a candidate for refinancing and result in interest expense savings of more than \$100,000 over the remaining term of this bond. Commission action will be requested at the January 4, 2022, meeting.

Ben Kyte, Auditor, gave a briefing on the legislative redistricting process for Minnehaha County. The Auditor's Office is responsible for maintaining the Minnehaha County voter registration database which allows staff to not only identify registered voters but also correctly identify which legislative district the voter is assigned to. The state legislative districts are reviewed and redrawn as necessary in conjunction with the decennial census as required by the South Dakota Constitution. The new legislative district boundaries were completed by the South Dakota Legislature on November 10, 2021. With the boundary information available, the Auditor's Office will need to adjust the voter registration database to reflect the new legislative district for the affected voters. The Auditor's Office conservatively estimates that 60,000 registered voters may be affected by the boundary changes. To complete the update to the voter registration database, staff will be working with County GIS staff to develop and apply new voter splits that will assign the voters to the correct legislative district. The process is anticipated to be completed by no later than February 28th.

VEHICLE PURCHASE

Upon request of Scott Anderson, Planning Director, MOTION by Barth, seconded by Bender, to Authorize the Planning Department to Purchase a Ford F150 Extended Cab from Lamb Motors Co through the State of South Dakota Procurement Contract in the Amount of \$28,690.00. 5 ayes

AGREEMENT

Jamie Gravett, Juvenile Detention Center Director, presented a contract with Lutheran Social Services to provide Evening Report Center (ERC) services for youth awaiting Court in the community instead of JDC. ERC is a beneficial alternative for youth who have conflict or little supervision in the home during the highest risk time of the date, after school and early evening. They provide life skills, community service, and school help. The youth are picked up at school and delivered home at the end of the evening. Youth find this beneficial and will often ask the Judge to allow them to stay in the program when it is completed because they are staying safe and seeing success in their life. MOTION by Heiberger, seconded by Beninga, to Authorize Chair to Sign an Agreement with Lutheran Social Services to Provide Evening Report Center Services. By roll call vote: 5 ayes.

HIGHWAY SURPLUS RECYCLING DEPOSIT

Upon request of Jacob Maras, Engineering Supervisor, MOTION by Heiberger, seconded by Barth, to Deposit \$3,691.80 in Proceeds from Surplus Scrap Metal Recycling to the Highway and Bridge Fund. By roll call vote: 5 ayes.

BID RESULTS

Jacob Maras, Engineering Supervisor, reported on the bid opening for Project MC21-10 Structure 50-330-006 rehabilitation. The following bids were received: Prahm Construction Inc. with a total bid of \$1,312,857.40; Industrial Builders Inc. with a total bid of \$1,342,069.17; Duinick Inc. with a total bid of \$1,987,421.10. MOTION by Bender, seconded by Barth, to Award the Bid and Authorize Chair to Sign an Agreement with Prahm Construction, Inc. By roll call vote: 5 ayes.

TREASURER'S OFFICE PROJECT

Tyler Klatt, Assistant Commission Administrative Officer, gave a briefing on the process improvement recommendations from Dr. Tracy for the Treasurer's Office. Dr. Tracy proposed 24 recommendations to improve service at the Treasurer's Office. The recommendations generally fit within three categories: personnel, policies, and infrastructure. Additional data analysis was performed to track the number of transactions, number citizens paying property taxes, number of vehicle registration renewal, and the number of citizens who did not have the right documents. Of the 24 recommendations, 12 have been completed with 12 recommendations that have either

been started or not yet to be started. The following items have been started under the infrastructure recommendations: replace printers with a printer/scanner/copiers and retire the large copier; add window 13 (south of window 12) and convert window 1 to ADA compliance; relocate back of house (BOH) staff to facilitate security, facilitate a new window, and ensure quieter space for main phone lines; 2 drawer filing cabinet for current tax freeze records; and create a simple documentation sign (using current COVID sign frames) for available services at both main entrances (no cost). The following items have not been started under the infrastructure recommendations: convert window 2 to be vehicle tag renewal/property tax only; movable triage information desk and sign to be used during peak periods; add signage in hallway for "time to service" markers on ceiling; and relocate decal printers within pairs of pods and pairs of BOH office. Treasurer Swanson also provided an update on the collection of insufficient fund payments and process used to collect those funds.

AGREEMENT

Upon request of Tyler Klatt, Assistant Commission Administrative Officer, MOTION by Beninga, seconded by Heiberger, to Authorize Chair to Sign the 2022 Lease Agreement with METRO Communications. By roll call vote: 5 ayes.

Upon request of Tyler Klatt, Assistant Commission Administrative Officer, MOTION by Barth, seconded by Heiberger, to Authorize Chair to Sign the 2022 Coroner/Medical Examiner Agreement between Minnehaha County and Dr. Kenneth Snell/Sanford Health Pathology Clinic. By roll call vote: 5 ayes.

Upon request of Tyler Klatt, Assistant Commission Administrative Officer, MOTION by Heiberger, seconded by Barth, to Authorize Chair to Sign the 2022 Contract between Minnehaha County and Sioux Falls Area Humane Society. By roll call vote: 5 ayes.

Upon request of Tyler Klatt, Assistant Commission Administrative Officer, MOTION by Bender, seconded by Barth, to Authorize Chair to Sign the 2022 Agreement between Minnehaha County and Southeastern Behavioral Healthcare for Mobile Crisis Team Services. By roll call vote: 5 ayes.

Upon request of Tyler Klatt, Assistant Commission Administrative Officer, MOTION by Beninga, seconded by Barth, to Authorize Chair to Sign the 2022 Ambulance Quality Assurance Director Agreement for Rural Ambulance Services between Minnehaha County and Dr. Jeff Luther. By roll call vote: 5 ayes.

2022 COMMISSION SALARY

Carol Muller, Commission Administrative Officer, gave a briefing on the 2022 Commission Salary and requested direction on resolution preparation for January 4, 2022. A recap of the Commission Salaries for the past few was presented. During budget deliberations last summer, the Commission preference was to insert a 2.5% increase, the same amount as the budgeted matrix adjustment for county employees. In November, the 2022 matrix adjustment was approved at 3%. Elected officials who serve as full-time staff (Auditor, Register of Deeds, Sheriff, State's Attorney, and Treasurer) will receive a 5% increase for 2022. Examples of the three matrix adjustments was highlighted. Commissioners offered a recommendation of either a 3 % or 5% increase for the Commissioners.

LIASON REPORTS

Commissioner Heiberger spoke about Commissioner Karsky becoming President of the South Dakota Association of County Commissioners.

Commissioner Karsky spoke a recent board meeting for The Link and issues regarding staffing which will hopefully be a short-term problem.

NEW BUSINESS

Commissioner Barth spoke that bills that are approved are published in the paper and that the budget hearings are open to the public.

Carol Muller, Commission Administrative Officer, briefed the Commission that the transition to Civic Clerk will take place on the January 4 meeting as well as the introduction to use of a consent agenda.

MOTION by Bender, seconded by Barth, to recess at 10:37 a.m. until 10:50 a.m. 5 ayes.

MOTION by Beninga, seconded by Heiberger, to enter into Executive Session pursuant to SDCL 1-25-2 (1), (3) and (4). 5 ayes.

MOTION by Barth, seconded by Beninga, to adjourn. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, January 4, 2022.

APPROVED BY THE COMMISSION:

Dean Karsky
Chair

ATTEST:

Kym Christiansen
Commission Recorder